Requirements to Tutor Are:

- The ability to communicate effectively.
- References from the following:
  (1) Personal reference (not peer) - Employer, mentor, RLC.
  (1) Reference from faculty member(s) of each major area you wish to tutor.
- Overall GPA of 3.2 and minimum of ‘B’ in all subjects tutored.
- Attendance and participation in all training and In-Service sessions.
- The hiring ‘term’ is from October - June unless otherwise agreed upon.

Wages:

Starting rate is $7.25 per hour (DOE)

Hours:

Hours are not guaranteed and depend on the demand of each subject area. We ask that you be able to tutor a minimum of (8) hours a week and that you be available to tutor in multiple subjects whenever possible. You determine your own schedule.

Application Procedure:

- Complete the application form.

- Ask faculty to fill out the Faculty Reference form for each area you want to tutor. References are due prior to your interview. Ask your personal reference to complete the recommendation form and send directly to the Center for Learning.

- Return application with a student copy of your transcripts to the Center for Learning office. You may request a student copy of a SPU transcript from Student Academic Services (Student Records) in Demaray Hall, or you may print out a copy through the Banner system.

- Make an appointment with the Center for Learning office for a 30-minute interview.

9/03