Question #1: Provide an overview/short summary of assessment activities for the past year.
   a. What processes does your department have to assure regular assessment?
   b. Are there gaps, either at the course or at the program level, where assessment does not occur?

Question #2: Learning Outcomes
   a. In practice, did the stated learning objectives work to meet the goals of the department? What evidence supports this?
   b. Were goals and objectives clear to you? To the students? How was this determined?

Question #3: Individual Courses/Syllabi
   a. How are students made aware of course goals and objectives?
   b. Is there continuity between the goals established for a course and the methods used to grade students?
   c. Were the course objectives sensitive to the entering competencies of the students?
   d. Does assessment give attention to both content and skills? Examples?
   e. Do your courses produce the results you intended? How do you know this?

Question #4: Review and analysis of data
   a. Do your assessment methods provide the needed evidence to determine whether learning objectives are being met?
   b. Are these methods sufficient or insufficient? Explain.

Question #5: Use of evidence – closing the loop!
   a. What adjustments will be made to your courses based on the evidence you have gathered?
   b. What adjustments might be made to your learning objectives?
   c. What adjustments might be made to your departmental goals?

Question #6: What assessment goals do you have for next year?

Question #7: Resources for assessment
   a. Are your current resources for assessment sufficient?
   b. If more resources are necessary what kind would most benefit your work? Describe. (for example: Internal University data, external tools, access to literature, consultations, etc.)
Question #8: Progress on diversity
   a. How had the department’s curriculum been influenced by the diversity initiative?
   b. If the department/school has made a hire this year, what attention was given to diversity in that process?
   c. Has the department/school engaged in any co-curricular activities that specifically addressed issues of diversity?

Question #9: Resources for the diversity initiative
   a. Are you finding the current resources for issues surrounding diversity sufficient?
   b. If more resources are necessary what would be most beneficial to your work on diversity related issues? Describe.