Teaching English to Speakers of Other Languages
Student Handbook

Seattle Pacific University’s Master’s in Teaching English to Speakers of Other Languages (MA-TESOL) program prepares you to cross cultural borders and engage students from around the world. This program offers leadership training that gives graduates the advantages of a higher job-placement rate and greater income than those who opt for quick certificates. When you choose Seattle Pacific’s program, you will experience how the faculty bring together knowledge and skill from linguistics, education, humanities, and the social sciences to equip you for effective service in the growing field of English language instruction.
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We are so excited to have you join our campus! Please take a moment to read the following information. If you have any questions, do not hesitate to contact the MA-TESOL Program Assistant at tesol@spu.edu or 206.281.2670.

- **SPU Photo ID**
  SPU Photo ID cards are required for entry to the dining hall, exercise and weight rooms, to check out library materials, to gain admission to campus activities and to gain access to certain buildings on campus. **ID cards are issued at the Office of University Services.** Students may go to University Services independently anytime during business hours to obtain their card. Students are issued one card at no charge. A fee is incurred if the card must be replaced during the balance of the student’s stay at SPU.  *University Services: 3220 Sixth Avenue West; M-F, 8am-5pm; (206) 281-2658*

- **SPU Username and password**
  The Computer Resources Menu within the Banner Information System is the key point for querying and managing resources associated with the SPU Username and password credential. Your Student ID number is: _______________________________ and your initial PIN is set as your Birthday in the MMDDYY format.

- **Registration**
  Note: You must make an advising appointment with Dr. Kathryn Bartholomew (kbarthol@spu.edu or 206.281.3533) before registering.
  All students register for classes on-line. **See page 3 for specific instructions on how to register.**
  Students need to be registered for ALL classes by the 5th day of the quarter. (The only exception is summer quarter classes, which students must be registered for by the first day of the quarter.) Any problems or questions can be addressed by the Registration Coordinator, Stephanie Malin;  Phone: 206-281-2568; Email: malins@spu.edu.

- **Time Schedule**
  [http://www.spu.edu/info/academics.asp](http://www.spu.edu/info/academics.asp)
  The university time schedule is available online. You can access it through the Graduate Center link above OR from the SPU main-page - choose “Academics”, “Graduate Time Schedule”, “MA-TESOL” or “Linguistics” and quarter. The time schedule will provide you with the most current dates, times and locations of all classes.

- **Graduate Catalog**
  [http://www.spu.edu/info/academics.asp](http://www.spu.edu/info/academics.asp)
  The Graduate Catalog is available online. You can access it through the Graduate Center link above OR from the SPU main-page - choose Academics, Graduate Catalog. Each year, the new Catalog is available by June 1. The catalog is your contract with the university and outlines graduate programs and requirements. Please take time to read it.

- **Student Accounts & Billing**
  [http://www.spu.edu/depts/sfs/](http://www.spu.edu/depts/sfs/)
Once you have registered for classes, a student account is generated after the statement cut-off date (usually around the 20th of the month) and payment is due on the 10th of the following month. Student account statements will be mailed to your SPU email account.

**Student Account Statements (Bills)/Making Payments**

- Statements are available **online** each month.
- You will receive an **email** to your SPU email address when statements are posted online (by the fourth week of each month). The statement will display all charges and payments since the last statement and the current amount due.
- Balances not paid by the due date will be considered **past due**.
- To have a paper copy of your statement sent to someone else, such as your parents, you must set up an **authorization** through the Banner information system.

If students need assistance determining the proper amount due, they should contact **Student Financial Services** to talk with a representative.

**Pay By Mail**
Students and families may submit payments via check to the following:

Seattle Pacific University
Student Financial Services
3307 Third Avenue West, Suite 114
Seattle, Washington 98119-1922

Please make the check payable to **Seattle Pacific University**. Remember to write the student ID on the memo line of the check. Failure to do so may result in processing delays.

**Pay In-Person/Drop Box**
Students and families may visit **Student Financial Services** during office hours to submit payments in person. Remember to note the student ID on checks.

After hours, payments may be left in the locked drop box, located at the north entrance (facing Emerson Hall). Student Financial Services accepts paper checks and cash.

**NOTE**: Seattle Pacific University does not accept credit or debit-card payments. Instead credit and debit card payments can be made online via a third-party, QuikPay, with a 2.75 percent fee assessed on the transaction amount. Accepted cards include MasterCard, American Express, and Discover Card.

**Pay Online**
Students and authorized payers may visit QuikPay to make **online payments**. Payments can be e-check or credit card. (Acceptable cards include MasterCard, American Express,
or Discover. VISA is not accepted.) Students may check their student account to verify the current balance. Please allow one business day for processing.

Financial Aid

For questions regarding financial aid eligibility and available financial assistance programs, please contact Student Financial Services

Withdrawals and Refund Policies

To view the refund schedule, please refer to the Academic Calendar.

For more information on the services Student Financial Services provides, please visit their website at http://www.spu.edu/depts/sfs, call us at 206.281.2061 (option 6) or visit them in person (Demaray 10).

- **Grades**  
  Students do not receive grade reports unless they request them. Grades can be viewed online after the grading deadline each quarter OR if the professor contacts SAS and wishes to have them appear for students before the deadline.

- **Parking**  
  Parking permits are required to park on campus during business hours (between 8:00am and 4:00pm on weekdays). Forms are available at the Office of Safety and Security or online at http://www.spu.edu/depts/security/parking_info.asp

- **Security Escorts**  
  The Safety and Security Office provides security escorts to accompany you to your car or other campus locations after dark. Call, preferably a few minutes in advance, to arrange for this service at x2922.

- **Campus Emergencies**  
  In the event of an emergency of any kind call Campus Security 24 hours daily at x2911. Security staff will respond immediately and summon other assistance as needed.

- **Access to Software**  
  Since SPU Faculty and administration use Microsoft Office Software it is important that students also have access to it. Students can purchase a copy of Office for $10 through the Computer and Information Systems Department located in lower Watson.

- **Essential Websites**
  - SPU.EDU – where everything is found 😊  
    (The following can be found under the Departments tab on the SPU home page)
  - SPU COMPUTER & INFORMATION SYSTEMS: http://www.spu.edu/CISHelpDesk/ Accounts and Passwords; Email; Network Access; Your Personal Computer
The Graduate Center:  http://www.spu.edu/prospects/grad/
Graduate Catalog, Time Schedule, Academic Calendar, Graduate Resources, Web
Registration, Grades

Safety and Security:  http://www.spu.edu/depts/security/
Parking, key pick-up, emergency

MA-TESOL Program: http://www.spu.edu/depts/tesol/
Be sure to browse our home webpage for the latest news and information.

- Essential Online Resources
  (Banner, Email and Blackboard can be found under the Online Resources tab on the SPU home page)
  - Banner
    The Computer Resources Menu within the Banner Information System is the key point for
querying and managing resources associated with the SPU Username and password
credential. These resources include: SPU Email, Blackboard, SPU Download Center,
Desktop/office/lab computer logins

  - SPU email
    All students are given an SPU email address and are expected to use this address or to have
all messages forwarded to another address they consistently check. This is SPU’s main form
of communication with students.

  - Blackboard (Online Learning)
    All students have access to the internal departmental website known as Blackboard.
Departmental announcements, student handbooks, course syllabi, petitions and other forms
are posted on Blackboard. For information on how to access or use blackboard go to the
following website: http://www.spu.edu/depts/its/online_learning/index.html#resourcesstud

  - TESOL Department Webpage
    http://www.spu.edu/depts/tesol/current-students.asp is an extremely helpful page for
current MA-TESOL students with forms, procedures and links to documents such as the
Practicum Handbook, the application for the MA-TESOL degree, etc.

- Bookstore
  http://spu.bncollege.com/

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<th>Summer Hours</th>
<th>Additional Notes about our Store Hours</th>
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We will be closed any holidays that the SPU campus is closed. During winter and spring break we
will be open 9-5 Monday-Friday.
Instructions for Online Registration

REGISTRATION ON THE WEB: Web registration is easy and saves time. You do not need to provide payment information at time of registration unless you owe money from the previous quarter. Here are some step-by-step instructions to help aid the process. Reminder: You do not need CRN numbers to register on the WEB.

1. Enter the Banner Information System
   - Log on to www.spu.edu
   - Select Banner link located under Online Services
   - Enter the Banner Info System
     - Your user ID is your SPU ID number (you may also use your social security number)
     - Your PIN is your birthday until you change it (MMDDYY format)

2. From the Main Menu, select
   - Student Menu then,
   - Registration and Schedules Menu then,
   - Register, Add or Drop Classes
   - Select the term you want to register for then select Submit Term
   ***Before you proceed, scroll down to the bottom the page and select Class Search***
   - Go to the by subject field and select MA-TESOL or Linguistics from the pull-down menu
   - Ignore all other Fields, scroll down to the bottom of the page and select Find Classes

3. Select the classes that you want to register for by clicking your mouse in the white boxes next to the CRN #'s, then when you are finished selecting all your classes proceed to the bottom of the page and select Register

4. Troubleshooting: Sometimes overrides are needed for Linguistics courses, especially if you did not take LIN 2100 (Introduction to Linguistics) at SPU. They are also required for Practicum I and II. You must contact the Program Assistant at tesol@spu.edu or 206.281.2670 with your ID number and the CRN of the course you need an override for.

5. Voila!!! You are registered.

CHANGING VARIABLE CREDIT
If a course is offered for a variable number of credits, you may change the number of credits by selecting the blue hyperlink text that reads, Change Class Options on the Registration Menu. This next screen will allow you to change the variable credit by deleting the default credit and replacing it with your desired credit amount.

CLASS LOCATIONS: Please check the web prior to the first day of your class to find out where it is meeting. This information can be found at www.spu.edu by selecting Academics then Catalog and Time Schedule. Class locations may change, so it is best to check class locations the day before class starts.

STUDENT E-MAIL ACCOUNTS: All students have an SPU e-mail account. Your SPU e-mail account will be the only e-mail address used by faculty and staff. If you do not wish to use your SPU e-mail account you might want to consider forwarding your mail from your SPU e-mail address to a more frequently used e-mail account. You can forward your e-mail by using the MARS menu in the Banner Information System. If you have any problems with your SPU e-mail account, please contact CIS at (206) 281-2982.
Connecting to the Network On-Campus

For more information go to: www.spu.edu/cishelpdesk/network/oncampus

Seattle Pacific University offers a number of methods for connecting personal computers to the campus network and Internet. Steps that are common regardless of how or where you are connecting from are provided below. Issues that are unique to the various connection options are addressed in the tabs above.

**On Campus Connectivity: Begin with Preparation!**

There are three important things to do **in advance of arriving** to campus that will speed up your ability to connect a personal computer to the campus network. If not done ahead of time, you'll need to complete these steps when you arrive - and probably at the time when downloading the required updates and patches is least convenient. *(Hint: Doing this in advance will make the initial connection here much easier!)*

1. Make sure your computer's operating system is patched with the latest security updates provided by the vendor:
   - Windows users should go to the [Microsoft Windows Update Site](http://windowsupdate.microsoft.com)
   - Apple Macintosh users choose 'Software Update' from the Apple Menu
   - Linux users, go to the distribution center for your specific Linux OS kernel.

2. Run some spyware checking utilities to clean your computer of malicious programs:
   - A popular spyware checker is available for download from [LavaSoft Ad-Aware](http://lavasoft.com)
   - Get the latest anti-spyware beta from the [Microsoft AntiSpyware Site](http://microsoft.com/anti-malware)

3. Ensure your anti-virus software is current with the latest virus definition files:
   - SPU maintains a site license for the [McAfee](http://www.mcafee.com) anti-virus software suite. These products are available to students free-of-charge.
   - If you don't have current anti-virus software, download a copy of McAfee from SPU's secure site: the [SPU Download Center](http://spudownloadcenter.spu.edu); or pick up a copy from the CIS HelpDesk located in Lower Marston Hall. Windows users should install the McAfee VirusScan program; Macintosh users should use McAfee Virex.

If you arrive without completing these steps, your access to the network will be restricted since updates and patches will need to be downloaded and installed prior to getting full network access. Visit the [Maintaining Your Computer](http://moodle.spu.edu) page for more information about routine maintenance and upkeep.

**Once you arrive**, you will need to log in with your SPU Username and password; download the Cisco Clean Access client; and pass/satisfy the relevant security checks.

**Connecting to the Network**

To connect to the wired side of the campus network you'll need an RJ-45 Ethernet patch cord. This cord has connectors that are slightly bigger than a common telephone cable. Phone cables (RJ-11) will not work for your data connection. RJ-45 Ethernet cables cost from $10-15 and are available in CIS (Lower Marston), at the campus bookstore, and at various computer and office supply stores.
Once your computer is jacked-in, launch a web page via Internet Explorer, Firefox, etc., and go to an uncached site (one you don’t commonly access). From here, the Cisco Clean Access process takes over, redirecting you to a log in site and providing further details to complete you network registration process. Additional details are provided on the Cisco Clean Access link (left navigation menu).

**Common Problems**  SPU uses automatic IP addressing, ("Internet Protocol" addresses are unique for each computer on the network). In some instances, computers are configured with fixed addresses rather than ones automatically assigned. **If you are unable to launch a web page after connecting,** confirm that your computer is set for automatic IP assignment as described below. We provide instructions for Windows, Macintosh and Linux computers.

**Procedure for** Microsoft Windows Computers

- Go to the **Start Menu> Settings >Control Panel >Network Connections** and double-click on **Local Area Connection**. Click **Properties**.
- Double-click on **Internet Protocol (TCP/IP)** (or highlight TCP/IP and click properties).
- On the **General** tab click **Obtain an IP address automatically** and **Obtain DNS server address automatically**.
- Click **OK** to close the TCP/IP Properties window, then **OK** to close the Local Area Connection control panel.
- Restart your computer.

**Procedure for** Macintosh OSX Computers

- Go to **Network>System Preferences** in the **Apple** menu. With the TCP/IP button selected ensure that "Using DHCP" is selected in the **Configure IPv4 field**.

**Procedure for** Linux Computers

- Linux hostnames are configured in the **System>Administration>Network** control panel. Choose your Ethernet adapter and click Edit. On the General tab for the appropriate Ethernet device, choose **Automatically obtain IP address settings with DHCP**.
Communicating with MA-TESOL Faculty and Staff

- **Program Assistant**
  Much of the information students need to know is on the SPU Website, the online Graduate Catalog (http://www.spu.edu/acad/GRCatalog/20090/), Banner or Blackboard. When you have a question about anything else related to the program, please contact the Program Assistant at tesol@spu.edu or 206.281.2670.

- **Academic Advising**
  Dr. Bartholomew is the primary academic advisor. The Program Assistant is happy to meet with you in the case of Dr. Bartholomew’s absence. You may contact Dr. Bartholomew at 206.281.3533 or kbarthol@spu.edu.

**Kathryn M. Bartholomew, Ph.D.**  
*Program Director, MA-TESOL*  
*Associate Professor of Languages and Linguistics*  
Ph.D., University of Washington, 1979  
Office: Marston 218  
kbarthol@spu.edu  
(206) 281-3533

**Lorelle Jabs, Ph.D.**  
*Associate Professor of Communication*  
Ph.D., University of Washington, 1997  
Office: Marston 210  
ljabs@spu.edu  
(206) 281-2128

**Nancy McEachran, M.S., M.A.**  
*Practicum Coordinator, MA-TESOL Program*  
M.S., Eastern Washington University, 1985; M.A., Seattle Pacific University, 1998  
Office: Marston 246  
nancymc@spu.edu  
(206) 281-2030

**Katya Nemtchinova, Ph.D.**  
*Associate Professor of TESOL and Russian*  
Ph.D., State University of New York, Stony Brook, 1997  
Office: Marston 216  
katya@spu.edu  
(206)281-2406

**Luke Reinsma, Ph.D.**  
*Professor of English*  
Ph.D., University of Michigan, 1978  
Office: Marston 228  
lreinsma@spu.edu  
(206)281-2093

**Michael Ziemann, Ph.D.**  
*Associate Professor of European Studies and Linguistics*  
Ph.D., Washington University (St. Louis), 1974  
Office: Marston 223  
Ziemann@spu.edu  
(206) 281-2084
The online Graduate Catalog is the primary point of reference for all issues related to Academics, Course Descriptions, etc. You may locate the Catalog by going to the SPU Home Page, clicking on “Academics” and then on the current “Graduate Catalog”. Additional information may be found on the MA-TESOL website under “Resources” and “Current Students”: http://www.spu.edu/depts/tesol/current-students.asp.

Frequently Asked Academic Questions:

Who is my Academic Advisor?
Dr. Bartholomew meets with each student for academic advising. The Program Assistant is available for additional advising when needed.

Where do I find information on how to take LIN 2100 (Intro. To Linguistics Pre-requisite)?
If you did not enter our program having taken an Intro. to Linguistics course, you have the option to fulfill the pre-requisite through SPU’s distance learning program. Information on how to take LIN 2100 through distance learning is found here (scroll to the bottom of the page): http://www.spu.edu/depts/soe/spiral/classroominstructioncourses/la.asp If you have questions on how to register for this course, please contact Sarah Casbeer, the Distance Learning Program Coordinator, at casbes@spu.edu or 206.281.2505.

When do I need to register for Practicum I and II?
You need to contact Nancy McEachran, our Practicum Coordinator, at least 2 quarters before you plan to register for Practicum (nancymc@spu.edu or 206.281.2030). Usually students take Practicum I and II their final two quarters. The Practicum Handbook outlines all policies and procedures related to Practicum and can be located here: http://www.spu.edu/depts/tesol/current-students.asp

Do we have advising worksheets?
Yes! Please find these online at http://www.spu.edu/depts/tesol/current-students.asp

Do we have a suggested Course Rotation?
Yes! Please find it online at http://www.spu.edu/depts/tesol/current-students.asp

What do I do if I want to take TESL 6995: Master’s Thesis?
You must first meet with Dr. Bartholomew to discuss this possibility. The Master’s Thesis option provides structure for students to produce individual qualitative or quantitative research on an approved topic. Research proposals include purpose, hypotheses, methodologies and analytical procedures. Course requirements include a minimum of six conferences with a designated faculty member and a research manuscript written in accordance with program guidelines. This course may be repeated for credit up to 12 credits and there is a procedural outline of how the Master’s Thesis is defended found on our website at http://www.spu.edu/depts/tesol/current-students.asp.
I’m almost ready to graduate. Now what?
You need to apply for graduation ONE QUARTER before you plan to graduate by filling out the MA-TESOL Degree Application located here: http://www.spu.edu/depts/tesol/current-students.asp or on page 12 of this booklet. Graduates should expect to receive their degree 6-8 weeks after final grades are posted. All students are invited to “walk” in the graduate ceremony in June and will receive more information about this directly from Annette Rendahl (arendahl@spu.edu) in Student Academic Services.

I would like to attend and/or present at the Annual TESOL Convention. Is there money available to help support me? How do I register?
- In the past there have been full or partial scholarship funds available to help support MA-TESOL students who would like to attend or present at the annual TESOL convention (www.tesol.org). The Program Assistant will know before Christmas break whether these funds are available to you.
- Please contact the MA-TESOL Program Assistant in Autumn to let her know you would like to attend the Convention. She will also be sending an email to you asking whether you would like to participate.
- You will be responsible for registering yourself for the convention, arranging air travel, and planning your trip. If there are funds available, you will be notified by the Program Assistant toward the end of Autumn Quarter and given instructions on how to send reimbursable expense receipts to the Program Assistant.

I would like to add on K-12 Certification to my degree. Can I do this?
Yes, but it will require application to the MAT Certification program in the School of Education. Please contact the MA-TESOL Program Assistant to learn more (tesol@spu.edu). The due date for this application is March 15.
# MA-TESOL Checklist

## Academic Preparation (18 credits)
- **LIN 6145** Phonology 3
- **LIN 6150** Morphology 3
- **LIN 6200** Second Language Acquisition 3
- **LIN 6410** Syntax 3
- **TESL 6650** Professional Issues and Ethics 3
- **THEO 6070** Comparative Religion 3

## Pedagogy (21 credits)
- **LIN 6365** Methodology of Foreign Language Teaching 3
- **TESL 6250** Testing and Curriculum Development 3
- **TESL 6300** Technology in Language Teaching 3
- **TESL 6400** Teaching ESL Grammar 3
- **TESL 6480** Teaching ESL Reading 3
- **TESL 6500** Teaching Listening & Speaking 3
- **TESL 6581** Teaching ESL Writing 3

## Electives (6 credits)
- **COM 6180** Cultural Communication 3
- **LIN 6300** Historical Linguistics 3
- **LIN 6370** Intensive Grammar 3
- **LIN 6400** Comparative Syntax 3
- **LIN 6601** History of the English Language 3
- **TESL 6085** Values and Ethics in Education 3

## Practicum (9 credits)
- **TESL 6930** Language Learning Practicum 3
- **TESL 6940** Teaching Practicum Phase I 3
- **TESL 6941** Teaching Practicum Phase II 3

Total: 54 Credits

## Prerequisites
- Foreign Language (1 Year/College Level)
- Linguistic Theory (i.e. LIN 2100)

*Note: TESL 6940/6941 should be taken in the last two quarters of your academic program*
Graduation

All Students must apply for their final MA-TESOL Degree ONE QUARTER before their intended quarter of graduation. A copy of the form is below and this may be torn out and handed in OR you may download it here: http://www.spu.edu/depts/tesol/current-students.asp. Graduates should expect to receive their degree 6-8 weeks after final grades are posted. All students are invited to “walk” in the graduate ceremony in May and will receive more information about this directly from Annette Rendahl (arendahl@spu.edu) in Student Academic Services.

Graduation Application for Master of Arts Degree
Teaching English to Speakers of Other Languages
Division of Humanities – Seattle Pacific University

To be completed ONE QUARTER BEFORE your expected graduation date. Return this form to the MA-TESOL Program Assistant.

Name (as it should appear on Diploma): __________________________________________

Permanent Address: ____________________________________________________________________________

Street

Apt.

City

State

ZIP

Phone number: ___________ ___________ Student ID #: __________________________

(DAY) (EVENING)

DEGREE AND FIELD EXPECTED:

Master of Arts in Teaching English to Speakers of Other Languages ___X___

Expected Quarter of Graduation: _____ Autumn _____ Winter _____ Spring _____ Summer

Expected Year of Graduation: ________________

SIGNATURE OF APPLICANT ___________________________ DATE ________

FOR OFFICE USE ONLY

Official Graduation:

Quarter of degree completion: FALL WINTER SPRING SUMMER

Requirements Completed (date) __________________

This certifies that the applicant has completed all the requirements of the degree indicated above.

Chair, MA-TESOL _________________________________
International Students

- All International Students should plan to meet regularly with Dr. Bartholomew for Academic Advising. You should also be sure to check in with Lori Tongol, the International Student Advisor, to make sure you remain in good standing with the University and with your visa.

- **Attention Students from Saudi Arabia**: Even if you submitted a Financial Guarantee from your Embassy, you need to make sure Student Financial Services is set up to bill them directly. **You** are responsible for making sure SFS bills are paid for in full.

- Do not make plans to leave the country or drop courses without making sure it will not impact your visa status. A course load of six credits per quarter or more is considered full-time.

- The first week of classes your first quarter, Lori will contact you to set up individual appointments and invite you to the International Student Orientation.

- You may work on campus up to 20 hours a week with an F-1 Visa. The Office of Student Employment maintains a website here: [http://www.spu.edu/depts/sfs/FinancialAid/StudentEmployment/index.asp](http://www.spu.edu/depts/sfs/FinancialAid/StudentEmployment/index.asp)

- **You** are responsible for knowing the requirements of your visa. We hope to be able to offer you the best advice and support possible but you are ultimately the one responsible for knowing what you can and cannot do on an F-1 visa.

Questions? Concerns? Don’t hesitate to ask!

Lori Tongol
International Student Advisor
Tongol@spu.edu
206.281.2550
MA-TESOL + K-12 Certification Students

- SPU’s Master of Arts in Teaching (MAT) curriculum instead of the electives in the regular MA-TESOL program. Students who take this option will not be receiving a second Master’s Degree but rather the K-12 certification. Required courses from the MAT program are:
  - EDU 6120 American Education: Past and Present (3 credits)
  - EDU 6132 Students as Learners (3 credits)
  - EDU 6139 Leadership in Education (3 credits)
  - EDU 6918 Introduction to Teaching (1 credit)

- In addition, the two-quarter, TESOL Teaching Practicum (6 credits) will be replaced by the MAT Field Experience Element (20 credits). All other MA-TESOL requirements (48 credits) remain the same.

- Students in the MAT certification track may also substitute EDU 6085 (Moral Issues in Education) for TESL 6070 (Comparative Religion) if they choose to do so.

- Finally, students selecting the MAT track must meet the School of Education’s admission requirements for the program, including successful results on the WEST-B and WEST-E skills measurement tests, and a personal interview with the MAT faculty.


- Advising for this degree is done by Dr. Bartholomew and Dr. Scheuerman in the School of Education. Important Contacts:
  - Dr. Richard Scheuerman, MAT Chair (scheur@spu.edu)
  - Megan Hamshar, Graduate Program Manager (mego@spu.edu)
  - Dr. Kathryn Bartholomew, MA-TESOL Director (kbarthol@spu.edu)
### MA-TESOL + K-12 Certification Checklist

#### Academic Preparation (18 credits)

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<tr>
<td>LIN 6150</td>
<td>Morphology</td>
<td>3</td>
</tr>
<tr>
<td>LIN 6200</td>
<td>Second Language Acquisition</td>
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</tr>
<tr>
<td>LIN 6410</td>
<td>Syntax</td>
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</tr>
<tr>
<td>TESL 6650</td>
<td>Professional Issues and Ethics</td>
<td>3</td>
</tr>
<tr>
<td>THEO 6070</td>
<td>Comparative Religion*</td>
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#### Pedagogy (21 credits)

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<tr>
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<tbody>
<tr>
<td>LIN 6365</td>
<td>Methodology of Foreign Language Teaching</td>
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<tr>
<td>TESL 6250</td>
<td>Testing and Curriculum Development</td>
<td>3</td>
</tr>
<tr>
<td>TESL 6300</td>
<td>Technology in Language Teaching</td>
<td>3</td>
</tr>
<tr>
<td>TESL 6400</td>
<td>Teaching ESL Grammar</td>
<td>3</td>
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<tr>
<td>TESL 6480</td>
<td>Teaching ESL Reading</td>
<td>3</td>
</tr>
<tr>
<td>TESL 6500</td>
<td>Teaching, Listening, and Speaking</td>
<td>3</td>
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<tr>
<td>TESL 6581</td>
<td>Teaching ESL Writing</td>
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#### Education Courses for Certification (10 credits)

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<tr>
<td>EDU 6120</td>
<td>American Education: Past and Present</td>
<td>3</td>
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<td>EDU 6132</td>
<td>Students as Learners</td>
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<td>EDU 6139</td>
<td>Leadership in Education</td>
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<td>EDU 6918</td>
<td>Introduction to Teaching</td>
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#### Practicum (23 credits)

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<tr>
<td>TESL 6930</td>
<td>Language Learning Practicum</td>
<td>3</td>
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<tr>
<td>EDU 6949</td>
<td>MAT Internship</td>
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#### Transfer Credits

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**Total 72**

*EDU 6085 (Moral Issues in Education) may be substituted for TESL 6070

#### Prerequisites

- Foreign Language (1 Year/College Level)  
- Linguistic Theory (i.e. LIN 2100)

**Note:** MAT Internship should be taken in the last two quarters of your academic program
Additional Questions? Comments?

Please contact:

Kate Rickard, MA-TESOL Program Assistant at rickak1@spu.edu or 
tesol@spu.edu
206.281.2670
3307 3rd Ave W., Suite 109
Seattle, WA 98119

Last updated: January 2010