Engaging the culture, changing the world.

seattle pacific university

International Student Admissions Information
Undergraduate Application
Admission Checklist

To complete the undergraduate application process at SPU, you must submit the following:

- Undergraduate International Admission Application
- $45 Application Fee
- Transcripts (official)
- English Proficiency (nonnative speakers of English only)
- Personal Recommendation
- Academic Recommendation
- Affidavit of Financial Support
- Bank Statement (sent directly to SPU by bank)
- Personal Essays

International Student Admissions Process Instructions

1. **Application**: Complete the “Undergraduate International Admission Application” (enclosed) and return it with a nonrefundable $45 (U.S.) application fee to the Office of Undergraduate Admissions at Seattle Pacific University.

2. **Transcripts**: Arrange to have official transcripts of all work completed at the secondary and university level sent directly from the institution(s) to the Office of Undergraduate Admissions at Seattle Pacific University. *(To be official, transcripts must be received in an unopened envelope.)* These documents must be signed in ink by the proper school authority, carry the seal of the school, and be written in English or evaluated by a certified English language translator.
   
   *Note: You must have achieved a cumulative GPA of 3.0 or higher (4.0 scale), or the equivalent of a U.S. “B” average.*

3. **English Proficiency**: You are expected to obtain a score of 213 on computerized testing (550 on the paper test; 80 on the internet-based test (iBT)) or higher on the TOEFL (Test of English as a Foreign Language) if you are a non-native speaker of English. You must request that the testing center mail your score directly to Seattle Pacific University.

   You can obtain information and test dates in your country from any U.S. embassy, U.S. consulate, or U.S. information service. You can also obtain this information at www.toefl.org, or by writing to TOEFL/TSE Publications, Box 6154, Princeton, NJ 08541-6154, USA.

   *Note: Students who graduate from and receive a full recommendation from SPU’s ACE Language Institute do not need a TOEFL score. For more information, contact: ACE Language Institute, Seattle Pacific University, 3307 Third Avenue West, Seattle, Washington, 98119, USA. Phone: (206) 281-2106. Web: www.cultural.org/esl/spu.*

4. **Personal Recommendation**: Supply at least one reference from a non-family member who is familiar with your character and/or academic background.

5. **Academic Recommendation**: Supply at least one reference from a teacher, counselor, or college advisor who is familiar with your academic ability.

6. **Financial Support**: Complete student/sponsor’s “Affidavit of Support” (enclosed). An I-20 form cannot be issued unless adequate financial support is documented.

   The student/sponsor’s Affidavit of Support certifies that you or your sponsor has the financial resources available to pay your expenses while you are in the United States.

   In addition, the sponsor’s bank must send a bank statement or letter directly to Seattle Pacific University verifying funding for at least one entire school year.

7. **Personal Essays**: Answer questions 22, 23, and 24 on the application form.
Undergraduate International Admission Application

This form, along with official school transcripts, TOEFL scores, financial support, and two recommendations will be considered when evaluating your application to Seattle Pacific University. In order to give us an accurate picture of your academic and personal qualities, please respond clearly and completely to each of the following questions. (Attach additional pages if necessary.)

Please type or print.

Quarter applying for: □ Autumn 20___ (Deadline: March 1; Transfer: April 1) □ Winter 20___ (Deadline: November 15) □ Spring 20___ (Deadline: February 15)

Class level applying for: □ Freshman (first year) □ Undergraduate Transfer (from non-U.S. institution) □ Post-Baccalaureate (second undergraduate degree) □ Undergraduate Transfer (from other institution)

Have you previously applied for admission to SPU? □ Yes □ No If so, when? __________________________________________

Did you enroll in classes? □ Yes □ No When did you last attend? __________________________________________

personal information

1. Name _______________________________________________________________________________________________
   Family Given Middle Preferred Name Former Name(s)

2. Mailing Address ______________________________________________________________________________________
   Number and Street
   City State/Province Zip or Postal Code Country
   Phone (______) ______________  Work Phone (______) ______________ Mobile Phone (______) ______________

   How long will you receive mail at this address? _________________ Until ______________ Email ________________________
   Mo / Day / Yr

3. Permanent Address _____________________________________________________________________________________
   Number and Street
   City State/Province Zip or Postal Code Country

   Mo / Day / Yr

7. Country of Citizenship ________________ Current Visa Type __________________ Country of Birth __________________

   Are you a resident alien? □ Yes □ No Resident Alien No. A- ________________________________

8. Are you a Christian? □ Yes □ No
   If you answered “Yes,” what is the name of your church? __________________________________________

   If you answered “No,” to which religion do you belong? __________________________________________
family information

9. Marital Status  □ Single  □ Married
   If married, does your spouse plan to come to the United States with you?  □ Yes  □ No
   Spouse’s name ____________________________ Birth Date ____________________________
   Country of Citizenship ____________________________ Country of Birth ____________________________
   Do you have dependents who plan to come to the United States with you?  □ Yes  □ No
   Dependent’s Name ____________________________ Relationship ____________________________ Birth Date ____________________________
   Country of Citizenship ____________________________ Country of Birth ____________________________

10. Father or Legal Guardian Living? □ Yes □ No  Mother or Legal Guardian Living? □ Yes □ No
    Father’s or Legal Guardian’s Name ____________________________
    Address (Number and Street) ____________________________ Phone ____________________________
    City ____________________________ State/Province ____________________________ Zip/Postal Code ____________________________
    Country ____________________________
    Father’s Occupation ____________________________
    Employer ____________________________

11. Brothers and Sisters in High School (Secondary School)
    Name ____________________________ Year in High School ____________________________
    Email Address ____________________________

educational plan

12. Do you plan to earn a degree at SPU?  □ Yes  □ No

13. Intended field of study (response required). ____________________________________________
    (Note: If you already have a four-year baccalaureate degree, your intended field of study at SPU cannot be the same as
    your undergraduate degree.)

14. Please list each of the colleges and universities to which you are applying. (Optional)
    1. ____________________________________________ 2. ____________________________________________ 3. ____________________________________________
examinations

17. If you are a nonnative speaker of English, you must request test scores in writing from Educational Testing Service at www.toefl.org. (See Admissions Process Instructions #3.) Below, please give us a self-report of your TOEFL and SAT scores (if applicable). Please specify computer or written TOEFL.

TOEFL ________________  □ computer  Date ________________
□ written  □ Internet-based

SAT Scores (if available)  Critical Reading __________ Math __________ Writing __________ Date ________________

additional information

18. Preference for Living Arrangements  □ On Campus  □ Off Campus
(Note: Unmarried students under 20 years of age on October 1 of the school year must live in the residence halls, unless they are living with parents or relatives and have been approved to live off campus by Housing Services.)

19. How did you hear about Seattle Pacific University?
________________________________________________________
________________________________________________________
________________________________________________________

20. What was the most important factor in your decision to apply for admission?

□ Location  □ University Size  □ Christian Environment  □ Friends Who Attended SPU
□ Academic Reputation  □ Strength of Academic Program in Major  □ Athletics
□ Other __________________________________________________________________________
__________________________________________________________________________________
__________________________________________________________________________________
over
involvement and activities

21. On a separate page, please describe all school and community activities, including leadership positions, honors, in which you have participated over the last four years.

personal essays

Please thoughtfully respond to the following questions, which will provide us with a more personal assessment of you and your goals for the future. Answer the questions concisely on a separate piece of paper. Please submit at least one page per essay. (If possible, type your response and attach additional pages, if necessary.)

22. The application process is your opportunity to help us better understand your qualifications for admission to Seattle Pacific University. Please introduce yourself to us in a personal statement (minimum 300 words). You can also use this statement to explain any inconsistencies in your application.

23. Seattle Pacific University is a Christian university, and while we don’t require a profession of Christian faith for admission, we seek to admit students who will best succeed in and benefit from a Christian learning environment. Please describe your own religious beliefs and why you believe that SPU is a fit for you.

24. Seattle Pacific University has a clear purpose: to equip graduates who have the competence, character, and courage to engage the culture and change the world. Please respond to this statement of SPU’s purpose by choosing one of the following essay questions to answer.

   Describe occasions when you have engaged the culture around you.
   or
   Describe your background and the cultural influences that have shaped who you are today. (Cultural influences may include where you are from, your family, your ethnic background, your life experiences, etc.)

agreement

I certify that the information I have provided in my application for admission to Seattle Pacific University is true, complete, and accurate. Further, I am aware of the standards and expectations for student conduct outlined in the SPU Viewbook and in the SPU Undergraduate Catalog. If admitted to Seattle Pacific, I agree to abide by and support these standards and values.

Signature Date

Please enclose your $45 application fee with this form and mail to:

Jennifer M. Kenney, Director of Undergraduate Admissions
Seattle Pacific University
3307 Third Avenue West, Suite 115
Seattle, Washington 98119-1922, USA

Nondiscrimination Policy

It is the policy of Seattle Pacific University not to discriminate on the basis of race, color, national origin, sex, age, or disability in its programs or activities, as required by applicable laws and regulations.

As a religious educational institution operating under the auspices of the Free Methodist Church of North America, Seattle Pacific University is permitted and reserves the right to prefer employees or prospective employees on the basis of religion.

If you have any questions regarding this policy, please contact either of the following persons:

Associate VP for Academic Affairs/Dean of Student Life
Room 209, Student Union Building
Seattle Pacific University
3307 Third Avenue West, Suite 212
Seattle, Washington 98119-1950

Executive Director of Human Resources
330 West Nickerson Street
Seattle, Washington 98119-1957

If you believe you may have been discriminated against in violation of this policy, please immediately contact one of the individuals designated above. Copies of Grievance Procedures may be obtained from the above designated individuals, the Office of Student Life, or the Office of Human Resources. Copies of the Grievance Procedures are also posted on the University’s Web site at www.spu.edu.

Crime Statistics

A report containing institutional security policies and campus crime statistics is available from the Office of Safety and Security, (206) 281-2922. This report contains information on the Campus Security Department, reporting emergencies, steps for personal safety, and policies regarding substance abuse. This information may also be obtained through the SPU Web site at www.spu.edu/depts/security/.
Affidavit of Support

To be completed by the applicant:

Please type or print with ink.

1. Full Legal Name _________________________________________________________________________________________
   Family Given Middle
   Citizen of  ________________________________________________
   Country

2. Present Mailing ___________________________________ Permanent Mailing ___________________________________
   Address _____________________________________ Address _____________________________________
   _____________________________________ _____________________________________

3. Enrolling for ___________________ Quarter, 20 ____ for a _________ in  _____________________________________________
   (Autumn, Winter, Spring)         (B.S., B.A.) (Major Area of Study)

4. Will you have any dependents living with you while attending Seattle Pacific University?
   Spouse  ☐ Yes ☐ No Name  _____________________________________________________________________
   Children ☐ Yes ☐ No Name(s)  ____________________________________________________________________
   ________________________________________________

Evidence of Financial Support

Seattle Pacific University requires certification of adequate financial resources from applicants who are neither United States citizens nor permanent residents. To be eligible for the student-visa status, applicants must work with the financial sponsor to demonstrate sufficient financial resources that meet or exceed the estimated educational and living expenses. An I-20 will not be issued unless adequate financial support is documented.

This section to be completed by the financial sponsor (or student if self-supporting):

This is to certify that I will assume financial responsibility, and will pay to Seattle Pacific University on demand, up to $35,500 (U.S.) to satisfy the educational expenses and support of ___________________________ (student name) for the first academic year. In addition, I assume financial responsibility in the amount of $5,000 (U.S.) for the student's spouse and $3,000(U.S.) per child if indicated that spouse and/or children will be living with the student.

Name of Sponsor _______________________________________ Relationship to Applicant ________________________________
Address of Sponsor __________________________________________ Phone __________________________________________
Signature of Sponsor __________________________________________ Date ________________________________
Bank Statement

Note: In addition to the signature above, the financial sponsor must mail a current bank statement or letter from an authorized bank official on bank stationary, to document funds currently available for the first year of study. This document must be written in English and funds must be described in U.S. dollars. Please clearly label the applicant’s name on the document and mail directly to the address below.

What is an acceptable bank statement?

Acceptable:

• An original bank statement indicating sufficient funds in U.S. dollars to cover the estimated educational and living expenses of $35,500 (U.S.).

• A letter sent directly from the financial sponsor’s bank that describes the type of account and current total balance available to cover the estimated educational and living expenses of $35,500 (U.S.).

Not Acceptable:

• Photocopies or faxes of bank letters or bank statements.

• A bank letter indicating “good customer” or “adequate funds,” and not indicating a current total account balance.

Please return to:
Jennifer M. Kenney, Director of Undergraduate Admissions
Seattle Pacific University
3307 Third Avenue West, Suite 115
Seattle, Washington 98119-1922, USA
seattle pacific university

Academic Recommendation

To be completed by applicant:

Note to Applicant: An Academic Recommendation is a required part of your application for admission. This recommendation should be completed by a high school teacher, counselor, or official; or a college advisor or official. If you are an adult learner, select someone to complete this recommendation who is familiar with your academic record and/or goals. This recommendation may not be completed by a family member or the same person who completes your Personal Recommendation.

Please type or print.

Applicant’s Name __________________________________________ Birth Date __________________________

Address _____________________________________________________________

Number and Street City State/Province Zip or Postal Code Country

☐ Please check if you wish to waive your right under the Family Educational Rights and Privacy Act of 1974 to access this recommendation.

To be completed by respondent:

Note to Respondent: The above student is applying for admission to Seattle Pacific University. We value your comments and ask that you provide a full and candid report so that fair consideration may be given to the applicant. The student has access to his/her file, which will include your recommendation (unless he/she has waived that right above). This provision is made in accordance with the Family Educational Rights and Privacy Act of 1974.

Your recommendation is a significant part of the student’s application for admission. The student cannot be considered for admission to SPU without this recommendation.

Please type or print.

1. How long have you known the applicant? ____________________________________________________________

2. In what context have you known the applicant? ________________________________________________________

3. Academic Performance
   How would you rate this student in the following areas?

<table>
<thead>
<tr>
<th>Outstanding (Top 10%)</th>
<th>Good</th>
<th>Average</th>
<th>Below Average</th>
</tr>
</thead>
<tbody>
<tr>
<td>Motivation</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
</tr>
<tr>
<td>Self-Discipline</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
</tr>
<tr>
<td>Creativity</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
</tr>
<tr>
<td>College Preparedness</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
</tr>
</tbody>
</table>

4. Character and Personal Qualities
   How would you rate this student in the following areas?

<table>
<thead>
<tr>
<th>Outstanding (Top 10%)</th>
<th>Good</th>
<th>Average</th>
<th>Below Average</th>
</tr>
</thead>
<tbody>
<tr>
<td>Leadership</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
</tr>
<tr>
<td>Self-Confidence</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
</tr>
<tr>
<td>Concern for Others</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
</tr>
</tbody>
</table>
5. Seattle Pacific University seeks to admit academically qualified students who desire a challenging and distinctly Christian education in the arts, sciences, and professions. Please write a summary appraisal of the applicant's qualifications for admission and potential for success at SPU. What talents and strengths would enable this student to succeed at Seattle Pacific? Are there any academic or personal traits that might hinder the applicant's success? Please explain.

6. I recommend this applicant for admission:

<table>
<thead>
<tr>
<th></th>
<th>With Enthusiasm</th>
<th>Strongly</th>
<th>Fairly Strongly</th>
<th>Without Enthusiasm</th>
<th>Not Recommended</th>
</tr>
</thead>
<tbody>
<tr>
<td>For Academic Promise</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>For Character and Personal Promise</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>For Leadership Potential</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Overall Recommendation</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Name (Please print.) ___________________________________________ Date __________________

Signature __________________________________________________________________ Position _________________

High School/College/Organization __________________________________________________________________________

Address _____________________________________________________________________________________________

Phone (______) ____________________________________________ SPU Alum Class of ____________

Email ________________________________________________________________________________________________

Please return to:
Jennifer M. Kenney, Director of Undergraduate Admissions
Seattle Pacific University
3307 Third Avenue West, Suite 115
Seattle, Washington 98119-1922, USA
Fax: (206) 281-2544
Personal Recommendation

To be completed by applicant:

Note to Applicant: A Personal Recommendation is a required part of your application for admission. This recommendation should be completed by a minister, youth worker, employer, or professional associate who is familiar with your character and values. It should not be completed by a relative or the same person who completes your Academic Recommendation.

Please type or print.

Applicant's Name ________________________________________ Birth Date ________________________________

Address _____________________________________________________________________________________________

Number and Street City State/Province Zip or Postal Code Country

☐ Please check if you wish to waive your right under the Family Educational Rights and Privacy Act of 1974 to access this recommendation.

To be completed by respondent:

Note to Respondent: The above student is applying for admission to Seattle Pacific University. We value your comments and ask that you provide a full and candid report so that fair consideration may be given to the applicant. The student has access to his/her file, which will include your recommendation (unless he/she has waived that right above). This provision is made in accordance with the Family Educational Rights and Privacy Act of 1974.

Your recommendation is a significant part of the student's application for admission. The student cannot be considered for admission to SPU without this recommendation.

Please type or print.

1. How long have you known the applicant? ________________________________________________________________

2. In what context have you known the applicant? __________________________________________________________

3. Character and Personal Qualities
   How would you rate this student in the following areas?

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<td>☐</td>
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</tr>
<tr>
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<td>☐</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
</tr>
<tr>
<td>Personal Initiative</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
</tr>
</tbody>
</table>

4. It is our intent to admit students who will succeed in and benefit from a Christian environment, although a profession of Christian faith is not necessary for admission to Seattle Pacific University. How would you describe this applicant's understanding of and/or commitment to the Christian faith? How is this manifested in the church and community?
5. Seattle Pacific University seeks to admit academically qualified students who desire a challenging and distinctly Christian education in the arts, sciences, and professions. Please write a summary appraisal of the applicant’s qualifications for admission and potential for success at SPU. What talents and strengths would enable this student to succeed at Seattle Pacific? Are there any academic or personal traits that might hinder the applicant’s success? Please explain.

6. I recommend this applicant for admission:

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<td></td>
<td></td>
</tr>
<tr>
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<td></td>
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<td></td>
<td></td>
</tr>
<tr>
<td>Overall Recommendation</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Name (Please print.) ____________________________________________ Date ______________

Signature ___________________________ Position __________________

Church/Organization ____________________________________________________________

Address _________________________________________________________________________

Phone (______) ________________________________ ☐ SPU Alum Class of _____________

Email ______________________________________________________________

Please return to:
Jennifer M. Kenney, Director of Undergraduate Admissions
Seattle Pacific University
3307 Third Avenue West, Suite 115
Seattle, Washington 98119-1922, USA
Fax: (206) 281-2544
Spiritual Expectations

• For personal and spiritual growth, all full-time, undergraduate students are required to achieve 15 credits of Christian Faith Exploration per academic quarter. Traditional Chapel meets two times a week for corporate worship. There are several other ways to fulfill the requirement, including lectures, discussions, community service, and student groups designed for international students.

• To graduate with a bachelor’s degree from Seattle Pacific University, a student must complete 15 credits within the School of Theology. (Requirements may be adjusted for transfer students.)

Social Expectations

• Smoking or chewing tobacco is not permissible while on Seattle Pacific University premises.

• Drinking or being under the influence of alcohol, and using or possessing illegal drugs, while at Seattle Pacific University is not permissible.

• Unmarried cohabitation with members of the opposite sex, sexual misconduct, and homosexual activities are unacceptable behavior for students enrolled at Seattle Pacific University.

Academic Expectations

• All international students must register for a full course of study each quarter in attendance at Seattle Pacific University (except Summer Session when attendance is optional), and maintain at least a cumulative 2.00 GPA. A full course of study at SPU is at least 12 credits per quarter for undergraduates.

• If you use the I-20A-B issued by Seattle Pacific University to enter the United States, you must complete at least your first quarter at SPU before you are eligible to transfer to another school.
• Notification of your admission status will be mailed to you once your complete file has been reviewed and a decision has been reached. If you are accepted, you will receive a letter of acceptance plus an I-20 form (Certificate of Eligibility) or IAP-66 form (Certificate of Eligibility for Exchange Visitor), and information regarding housing.

• Take the letter of acceptance and I-20 or IAP-66, along with a bank statement, to the U.S. embassy or consulate to obtain an F-1 (student) visa or J-1 visa, respectively.

• Upon your arrival at customs in the United States, the I-20 or IAP-66 will be given to the officer. An I-94 will be attached to the passport and a portion of the I-20 or IAP-66 will be returned to you. This portion should be kept throughout your stay in the United States.

• If U.S. Immigration and Naturalization Services notifies Seattle Pacific University that the applicant has arrived in the United States on an SPU I-20 or IAP-66, but the student does not enroll at Seattle Pacific, he/she immediately becomes out of status (illegal) and may be reported to Immigration.

• Please feel free to contact us if you have questions:

Jennifer M. Kenney, Director of Undergraduate Admissions
Seattle Pacific University
3307 Third Avenue West, Suite 115
Seattle, Washington 98119-1922
USA
(206) 281-2021
(206) 281-2544 (fax)