



Wesleyan Small Group Leader Job Description 2018–19

Wesleyan Small Group (WSG) Leaders meet weekly with a small group of UFDN 1000 students to ask and answer the question, "How goes it with your soul?" Leaders are mentored by a seminarian, and receive ongoing leadership training through a free one-credit class (THEO 3780/4780). This position is a year-long commitment of up to 5-6 hours per week, and is paid approximately \$300 per quarter.

Leader Responsibilities

1. Attend a pre-quarter Orientation, once per quarter
2. Register for and attend the weekly Leader Training class each quarter* (*Wednesdays, 5:30 - 6:30 pm*)
3. Lead your Wesleyan Small Group:
 - Ask and discuss the question, "How goes it with your soul?"
 - Cultivate a safe and sacred space for all group members
 - Establish WSG Ground Rules and hold the group accountable to them
4. Track group attendance weekly via Google Docs (by 3pm on Fridays)
5. Attend weekly mentor group meeting
 - Autumn Quarter: *Wednesdays, 6:30 - 7:30 pm*, following Leader Training Class*
 - Winter and Spring Quarters: *Wednesdays, 6:00 – 7:00 pm*
6. Schedule 2 one-on-ones with mentor per quarter (**1st one** by week 5, **2nd one** by week 9)
7. Complete feedback surveys
8. Complete and submit timesheets
9. Be attentive to email communication

**THEO 3780/4780 meets weekly as a class Autumn Quarter. In Winter and Spring Quarters, leaders register for THEO 4780 for the credit, although the class does not meet.*

Small Group Times for 2018-2019

- Tuesdays 12:30 – 1:30 pm
- Tuesdays 3:10 – 4:10 pm
- Thursdays 11:30 am – 12:30 pm
- Thursdays 3:10 – 4:10 pm
- Fridays 11:10 am – 12:10 pm

Application Information

Applications can be accessed through our website at spu.edu/soulcare. After the completion of the application, the Program Coordinator will contact you regarding next steps. The interview times are as follows:

- Tuesday (**4/17**): 5:15-5:45pm, 6:15-6:45pm, 7:15-7:45pm
- Wednesday (**4/18**): 5:15-5:45pm, 6:15-6:45pm, 7:15-7:45pm
- Thursday (**4/19**): 5:15-5:45pm, 6:15-6:45pm, 7:15-7:45pm
- Friday (**4/20**): 2:15-2:45pm, 3:15-3:45pm, 4:15-4:45pm