

**Seattle Pacific University – Student Storage**

Storage is **NOT** a guarantee. It is dependent on space available (as determined by Seattle Pacific University) and is limited to undergraduate students who meet the following criteria:

- The student lives currently in campus housing AND:
  - has a housing assignment for the following quarter that offers storage (see list) **or**
  - has submitted an application (by the housing deadline) to “assign me a roommate” AND whose current living area offers storage (see list)
- Permanent address (as listed in banner) is more than 100 miles away
- All items stored must be sealed in shippable cardboard boxes; no plastic tubs/totes, suitcases, trunks or other containers
- **NO** furniture, unboxed electronics/small appliances (tv, refrigerator, etc.), perishable items or valuables allowed
- **All storage is “at your own risk” and SPU does not assume any liability for lost, stolen or damaged items**
- If a student opts not to return to SPU and has items in storage, the student is responsible for retrieving personal items at own expense by 10pm prior to the first day of the quarter (to avoid additional fines). Storage is not readily available during breaks where campus housing is closed; the student must contact the Office of Safety & Security at 206.281.2922, receive approval from a Residence Life staff member, and show a valid picture ID to retrieve items.

On Campus Locations with Storage	
<b>Residence Halls:</b>  Moyer Hall Ashton Hall Arnett Hall Emerson Hall Hill Hall	<b>Campus Houses &amp; Apartments:</b> <i>(These are the <u>only</u> locations in CHA with storage)</i>  34 W Cremona 35 W Cremona 650 Bertona 605 W Emerson 608 W Emerson Davis Apartments Emerson Triplex Falcon Apartments

**Note: Student is responsible to PRINT, SIGN, & SUBMIT this form to the Resident Advisor PRIOR to placing any items in storage. ALL items must be properly labeled with Name, Forwarding Address, Phone #, Campus Housing Location, and Dates of Residence**

I, \_\_\_\_\_, want to leave my personal belongings in storage at Seattle Pacific University (SPU) during the summer. In consideration for SPU permitting me to store my personal property, I agree to the following:

1. I affirm that I own all of the property I provide for storage and that the property contains no hazardous materials or illegal substances.
2. SPU employees may inspect my property and may refuse to store any property that they deem unfit for storage. If this occurs during the summer, SPU will attempt to notify me and inform me how I can obtain my property.
3. I request that my property be stored in \_\_\_\_\_ *[specify campus housing location]*. However, SPU may store my property in any on-campus storage location and may move my property from one storage location to another as it deems appropriate.
4. SPU and its trustees, employees, and other students are not liable for any loss of my property or damage to my property, regardless of cause.
5. I will notify SPU if I decide not to return to SPU as a student. If I do not retrieve my property upon reasonable notice from SPU, then SPU may dispose of my property.

I have carefully read this form and I understand it. I realize that this is a legally binding agreement and that I am releasing SPU, its trustees, its employees, and its students from liability. I sign this waiver of my own free will.

Name \_\_\_\_\_

Phone # \_\_\_\_\_

Signature \_\_\_\_\_

Date \_\_\_\_\_