

## **2023-2024 Identity and Statement of Educational Purpose INSTRUCTIONS**

Your application was selected for a review process called “Verification”. As part of this process, you are required to visit Student Financial Services (SFS) to complete a verification of your identity and sign a statement of your educational purpose. This form must be completed in-person at our office and cannot be completed electronically.

When you visit the SFS office, you will speak with an available SFS Coordinator at the front desk and complete your Identity and Statement of Educational Purpose form with that person.

There is no need to make an appointment, simply visit our office during office hours and bring with you the following documentation:

- A valid government-issued photo ID such as a driver’s license, other state-issued ID, or passport.

If you have any questions or concerns, please contact us at 206.281.2061 or [sfs-forms@spu.edu](mailto:sfs-forms@spu.edu).

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If you are unable to travel to campus to complete this requirement, please contact our office to explain your circumstances. After confirming your inability to complete this requirement in-person, you will be provided with a 2023-2024 Identity and Statement of Education Purpose form that is to be completed in the presence of a Notary.

If you complete this process with a Notary, please bring the following with you to your appointment:

- A valid government-issued photo ID such as a driver’s license, other state-issued ID, or passport.
- A blank copy of your “2023-2024 Identity and Statement of Educational Purpose (To Be Signed with Notary)” form.

**To complete your verification requirement, you will need to fax or mail the completed form and a copy of your government-issued ID to our office. Please see the header for our fax number and mailing address.**

**2023 - 2024 Identity and Statement of Educational Purpose  
(To Be Signed at the Institution)**

STUDENT NAME: \_\_\_\_\_ SPU ID: \_\_\_\_\_

You must appear in person at Seattle Pacific University (Student Financial Services) to verify your identity by presenting a valid government-issued photo identification (ID), such as, but not limited to, a driver's license, other state-issued ID, or passport. SPU will maintain a copy of your photo ID that is annotated with the date it was received and the name of the official at the institution authorized to collect the student's ID.

**Statement of Educational Purpose**

I certify that I \_\_\_\_\_ am the individual signing this  
(Print Student's Name)

Statement of Educational Purpose and that the federal student financial assistance

I may receive will only be used for educational purposes and to pay the cost of attending

\_\_\_\_\_ for 2023-2024.  
(Name of Postsecondary Educational Institution)

**By signing this Verification Statement, I attest that all information reported on this form is true and complete to the best of our knowledge. If asked, I agree to submit documentation supporting the information provided on this form.**

**WARNING: If you purposely give false or misleading information you may be fined, be sentenced to jail, or both.**

Student Signature \_\_\_\_\_ Date \_\_\_\_\_ Phone \_\_\_\_\_ Email \_\_\_\_\_

OFFICE USE ONLY

**SFS Coordinator:** Please make a copy of the identity document and annotate it with the date and your name and signature. Sign and date this form indicating that you witnessed the completion of the form and the student's signature.

\_\_\_\_\_  
SFS Coordinator signature

\_\_\_\_\_  
Date