



Please complete in blue or black ink.
Typed/electronic signatures will not be
accepted.

Student Financial Services

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SPU.EDU/SFS

2025 - 2026 W-2 VERIFICATION FORM

STUDENT NAME: _____ SPU ID: _____

We have found a discrepancy between the wages you reported on your U.S. Tax Return Transcript or U.S. Income Tax Return and what you listed on the Verification Worksheet. Please attach copies of all W-2 forms OR attach a 2023 Wage and Income Transcript from the IRS.

Note: FAFSA applicants must submit tax information from two years prior—in this case, 2023.

If you do not have a copy of a W-2, you will need to submit an IRS Wage and Income Transcript. You can request a Wage and Income Transcript online.

- 1. Visit www.irs.gov
2. Click "Get Your Tax Record" located under "How can we help you?"
a. Click "Get Transcript ONLINE" and follow the prompts to receive a .pdf; or
b. Click "Get Transcript by MAIL" and follow the prompts to receive via mail (should arrive in 5 to 10 calendar days at the address on file for you); or
c. To request by telephone, call 1.800.908.9946 and follow the prompts.

If you did not receive a W-2 but did work in 2023 please explain below.

Table with 2 columns: Explanation/Source, Amount. Contains 5 rows for data entry.

By signing this verification statement, I attest that all information reported on this form is true and complete to the best of my knowledge. If asked, I agree to submit documentation supporting the information provided on this form.

WARNING: If you purposely give false or misleading information on this worksheet, you may be fined, sentenced to prison, or both.

Signature Date Phone Email