

## CITIZENSHIP DOCUMENTATION REQUEST FORM

STUDENT NAME: \_\_\_\_\_ SPU ID: \_\_\_\_\_

When you filed your FAFSA, the Social Security Administration was unable to confirm your U.S. Citizenships or Eligible Non-citizen Status.

**INSTRUCTION: This form must be completed in our office and cannot be completed electronically;** please bring one of the following original documents to Student Financial Services. Copies will not be accepted. Examples of these documents are shown [here](#).

Citizenship Status	Acceptable Verification Documents
U.S. Citizen	<ul style="list-style-type: none"> <li>• U.S. Birth Certificate</li> <li>• Certificate of Citizenship (N-560 or N-561)</li> <li>• Certificate of Naturalization (N-550 or N-570)</li> <li>• Record of Birth Abroad (FS-240, FS545 or DS1350)</li> <li>• U.S. Passport or U.S. Passport Card</li> </ul>
Eligible Noncitizen	<ul style="list-style-type: none"> <li>• Permanent Resident Card/ Resident Alien Card/ Alien Registration Receipt Card (I-551, I-151 or I-551C)</li> <li>• Form CBP I-94 or I-94A, Print out CBP I-94</li> <li>• Arrival-Departure Record (I-94), Departure Record (I-94A)</li> <li>• Machine Readable Immigrant Visa (MRIV)</li> <li>• Refugee Travel Document Form I-571 (Rev. 9-2-03)</li> <li>• Re-entry Permit Form I327</li> <li>• OTHER</li> </ul>

Student Signature

Email

Date

***Please allow 10-15 business days for processing.***