

SMC Program Overview

The Student Ministry Coordinator program is a residence-hall based ministry dedicated to serving the spiritual needs of SPU's residential students through relationships, holistic faith formation and partnership with God and fellow leaders. As a team of student leaders, SMCs seek to build community and provide spiritual care for their peers under the leadership of University Ministries and through intentional partnership with other departments and teams operating within Residence Life.

Through God's wisdom and strength, SMCs seek to glorify God through:

- Cultivating an embodied life of Christian faith, as well as commitment to a Micah 6:8 way of living
- Providing spiritual growth and discipleship opportunities for their fellow residents
- Working in partnership with Residence Life staff to develop a vibrant Christian community climate in each residence hall.

SMCs do this while adhering to the following values:

- **Intentionality:** Leading & serving with God's purpose in mind, praying and asking God how God wants to work through us and then with faith, following God's lead.
- **Inclusion:** Valuing the varied and diverse perspectives of others, wanting to see the fullness of the family of God and the entirety of who God is. Creating a community where all people will be welcomed, embraced, and cherished for exactly who and where they are.
- **Vulnerability:** working on being honest with ourselves and others about who we truly are, stripping away the superficial in an effort to let God work through our stories to heal and teach ourselves and the people we serve.

Residence Hall Ministry Coordinator - Office of Student Ministries

Time Requirement: 18-20 hours per week

Reports to: Director of Student Ministries, Campus Pastor

Compensation: Annual Leadership Scholarship: \$5555/Year

RHMC Housing Subsidy: covering ½ of Residence Hall expense. RHMCs are not required to live in a residence hall, but this choice will forfeit the subsidy portion of compensation.

** Both amounts pending final annual budget approval*

Learning Outcomes *As a result of serving as an RHMC, student leaders will be able to:*

- Articulate a wholistic definition for spiritual formation
- Create a quarterly ministry plan for training and supporting other leaders
- Lead ministry events in their residential area, demonstrating knowledge of thoughtful, inclusive planning practices

Additionally, students will gain skills & knowledge in the following areas:

- Peer to peer relationship building
- Facilitating small and large groups of people
- Spiritual practices, program logistics, budgeting, etc.
- The centrality of diversity, equity, and inclusion to Christian faith

Career & Vocation Match *This position is open to students of all majors and career interests. However, it may be a great fit for those desiring experience in...*

Career Areas:

- Ministry
- Counseling
- Education
- Non-Profit Leadership

Skills:

- Communications
- Event Planning

- Worship planning
- Administrative/Project Coordinator

The RHMC Position Description

RHMCs serve approximately 18-20 hours/week. Though some responsibilities will flex from quarter to quarter, the following is a general description of how those hours are allocated.

Relational Support/ Leadership Development of SMC Team (3-4 hrs/wk):

- Assist in planning and leading of Fall SMC Training and attend ASSP Leadership Conference
- Serve as a support for SMCs, meeting regularly with a subset of the team for the purpose of personal encouragement and ministry troubleshooting
- Plan and lead weekly SMC Staff Meetings for training, support, and ministry planning
- Help foster healthy team dynamics through intentional encouragement and care; could include planning half-day SMC staff retreats as appropriate

Administrative Duties (2-3 hrs/wk):

- Meet regularly with SMC Ministry Advisor
- Attend weekly All-Ministry Council Meeting, representing the SMC ministry to the whole of Student Ministries and vice versa
- Regular communication to SMC staff through weekly email, GroupMe, etc.
- Assist SMC Ministry Advisor with program budget, publicity, and other logistics
- Under the leadership (or designee) of the Director of Student Ministries, coordinate the SMC Ministry selection process for the following year
- Other duties as assigned

Floor/Hall Focused Ministry (3-5 hrs/wk)

- Support & attend SMC programming in the residence halls
- Support Student Ministries staff with programming efforts in the residence halls
- Additional residence hall ministry projects dependent on capacity and/or areas of passion

Cadre Meetings (2-3 hrs/wk)

- Cadre- lead regular staff meeting for training, support, and planning (Tuesdays; 6:30-8:30pm)
- Res Hall Staff Meeting- bi-weekly hall check-ins (scheduled at team's discretion)

RHMC Chapel Attendance (1 hrs/wk)

- Attendance at chapel services throughout the academic year is a core expectation and requirement for all Resident Hall Ministry Coordinators (RHMCs). This commitment is essential to fostering a vibrant spiritual community and supporting the overall mission of the program.

Miscellaneous Admin (1 hrs/wk)

- Communication (with SMC staff, to your floor, etc.)
- Budget Paperwork (as applicable)
- Other event or program logistics (purchasing supplies, event set-up, etc.)
- RHMC Check-Ins (2x/qtr); Advisor Check-Ins (as needed/requested)

Qualifications:

Our primary goal is to hire RHMCs who are actively pursuing spiritual maturity in their Christian walk with Jesus Christ, demonstrate genuine care for others, and want to make a positive difference on-campus. If that sounds like you, we hope you'll apply! We recognize that the role description sounds daunting at first, but know that we will train, support, and cheer you on along each step of the journey! Beyond this posture of loving God and others, these are a few things that are important to us:

- An embodied pursuit of being shaped by the work of the Holy Spirit, guided by the teachings of Jesus Christ, and devoted to glorifying God the Father
- Past experience in leadership or an interest to grow in your leadership skills
- Past experience or interest in facilitating small groups, building 1x1 relationships, or planning and leading community engagement events
- Commitment to the creation and cultivation of inclusive spaces for people of all backgrounds.
- Live one academic year in SPU residence halls (preferred but not required)
- Maintain minimum 2.75 GPA throughout service year