

SMC Program Overview

The Student Ministry Coordinator program is a residence-hall based ministry dedicated to serving the spiritual needs of SPU's residential students through relationships, holistic faith formation and partnership with God and fellow leaders. As a team of student leaders, SMCs seek to build community and provide spiritual care for their peers under the leadership of University Ministries and through intentional partnership with other departments and teams operating within Residence Life.

Through God's wisdom and strength, SMCs seek to glorify God through:

- Cultivating an embodied life of Christian faith, as well as commitment to a Micah 6:8 way of living
- Providing spiritual growth and discipleship opportunities for their fellow residents
- Working in partnership with Residence Life staff to develop a vibrant Christian community climate in each residence hall.

SMCs do this while adhering to the following values:

- **Intentionality:** Leading & serving with God's purpose in mind, praying and asking God how God wants to work through us and then with faith, following God's lead.
- **Inclusion:** Valuing the varied and diverse perspectives of others, wanting to see the fullness of the family of God and the entirety of who God is. Creating a community where all people will be welcomed, embraced, and cherished for exactly who and where they are.
- **Vulnerability:** working on being honest with ourselves and others about who we truly are, stripping away the superficial in an effort to let God work through our stories to heal and teach ourselves and the people we serve.

Student Ministry Coordinator - Office of Student Ministries

Time Requirement: 12-15 hours per week

Reports to: Director of Student Ministries, Campus Pastor

Compensation: Annual Leadership Scholarship: \$2750/Year

SMC Housing Subsidy: covering ½ of Residence Hall expense.

** Both amounts pending final annual budget approval*

Learning Outcomes *As a result of serving as an SMC, student leaders will be able to:*

- Articulate a wholistic definition for spiritual formation
- Create a quarterly ministry plan for training and supporting other leaders
- Lead ministry events in their residential area, demonstrating knowledge of thoughtful, inclusive planning practices

Additionally, students will gain skills & knowledge in the following areas:

- Peer to peer relationship building
- Facilitating small and large groups of people
- Spiritual practices, program logistics, budgeting, etc.
- The centrality of diversity, equity, and inclusion to Christian faith

Career & Vocation Match *This position is open to students of all majors and career interests. However, it may be a great fit for those desiring experience in...*

Career Areas:

- Ministry
- Counseling
- Education
- Non-Profit Leadership

Skills:

- Communications
- Event Planning
- Worship planning

- Administrative/Project Coordinator

The SMC Position Description

SMCs serve approximately 12-15 hours / week. Though some responsibilities will flex from quarter to quarter, the following is a rough description of how those hours are allocated. The department of Student Ministries and / or the broader Office of Student Life reserves the right to adjust specific position responsibilities as called-for to address student needs.

Floor/Hall Focused Ministry (5-7 hrs / wk)

- **ResHall / Area Event or Outreach (1x / Qtr):** As a ResHall or Area staff, plan & host at least 1 event or outreach initiative as a team with an emphasis on building community. Could be done in collaboration with other residential leadership teams. Examples include, but are not limited to: game night, holiday themed engagement, encouragement initiatives, etc.
- **Peer to Peer Connections:** Build relationships with residents on your floor / in your hall through 1x1 or casual small group engagement; sharing meals, studying together, exploring common interests, going to the store, etc.
- **Support / Attend other Umin Opportunities:** Support and attend Student Ministries related events and programming, and invite residents to join.
- **Attend Floor / Hall Events:** Join in on things already hosted by RA's or Area Council as a means of building relationships and being present as a leader in your area.
- **Other Creative Ministry Engagement:** Lead a weekly gathering around food or common interests, plan & produce a podcast, create a prayer box for your floor, write encouragement notes to people, etc... put your creativity to work!

SMC Mini Team (2-3 hrs / wk)

Serve on one of three “sub-committee” teams for the year

- **Group (7-8 SMCs):** As a mini-team, work with SMC Advisor & ResMin Grad Assistant to plan and host bi-weekly Group worship service. Includes coordinating musical worship, finding student speakers, and planning creative ways to engage with scripture & other themes.
- **Ministry Events Team (6-7 SMCs):** Plan & host at least 1 event / outreach per quarter with an emphasis on growing in faith. Events can vary at the discretion of the team, but in an academic year, there must be one event that focuses on each of the following categories: Spiritual Practices, Scripture, Faith & Justice

- **Small Groups (7-8 SMCs):** Lead a residence hall small group each quarter; could focus on Bible study, various themes, or connection & prayer. Time accounts for prep, leading, & connecting with group members.
- **Publicity (3-4 SMCs):** As a team, provide leadership for all SMC publicity efforts. This includes, but is not limited to poster design & hanging, curating content for two SMC Instagram accounts, and additional initiatives as needed.

SMC Meetings (2-3 hrs / wk)

- SMC Cadre- regular staff meeting for training, support, and planning (Tuesdays; 6:30-8:30pm)
- Res Hall Staff Meeting- bi-weekly hall check-ins (scheduled at team's discretion)

SMC Chapel Attendance (1 hrs / wk)

- Attendance at chapel services throughout the academic year is a core expectation and requirement for all Student Ministry Coordinators (SMCs). This commitment is essential to fostering a vibrant spiritual community and supporting the overall mission of the program.

Miscellaneous Admin (1 hrs / wk)

- Communication (with SMC staff, to your floor, etc.)
- Budget Paperwork (as applicable)
- Other event or program logistics (purchasing supplies, event set-up, etc.)
- RHMC Check-Ins (2x / qtr); Advisor Check-Ins (as needed/requested)

Qualifications:

Our primary goal is to hire SMCs who are actively pursuing spiritual maturity in their Christian walk with Jesus Christ, demonstrate genuine care for others, and want to make a positive difference on-campus. If that sounds like you, we hope you'll apply! We recognize that the role description sounds daunting at first, but know that we will train, support, and cheer you on along each step of the journey! Beyond this posture of loving God and others, these are a few things that are important to us:

- An embodied pursuit of being shaped by the work of the Holy Spirit, guided by the teachings of Jesus Christ, and devoted to glorifying God the Father
- Past experience in leadership or an interest to grow in your leadership skills

- Past experience or interest in facilitating small groups, building 1x1 relationships, or planning and leading community engagement events
- Commitment to the creation and cultivation of inclusive spaces for people of all backgrounds.
- Live one academic year in SPU residence halls (preferred but not required)
- Maintain minimum 2.75 GPA throughout service year