



UI Core Team Site Leader Job Description

John Perkins Center
for Reconciliation, Leadership

Core Team Site Leader Job Description

The information below outlines expectations, opportunities and requirements for those considering student leadership roles in the John Perkins Center and as a part of the Office of University Ministries. Successful student leaders are those who commit their time, energy, and creativity to the service of their peers through their ministry leadership.

The experience within these positions will help develop skills and qualities that you can use throughout life, including service and discipleship, cultural engagement, identity development, delegation, coordination and planning, time management, listening and helping, program development and self-management. This role is designed to be both a ministry opportunity and a learning experience.

Leadership Development and Student Leadership Qualifications

Qualified applicants for student leadership positions in the John Perkins Center will demonstrate existing skill and potential for growth in the following areas:

- Community & Cultural Awareness
 - A growing understanding of diverse communities, transformational partnership and issues relevant to community development.
- Leadership
 - Cultivating group motivation and direction, interaction with other students, supporting student development.
- Ministry
 - Ability to articulate and implement a Christ-centered approach to leadership and ministry.



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- Personal Growth & Identity Development
 - Open discernment for vocational decisions and life direction through justice, service and community engagement.

Minimum Qualifications for Applicant

1. A commitment to serve as a student coordinator for one academic year.
2. To be enrolled for six or more credits, making satisfactory progress toward degree completion.
3. Cumulative GPA of 2.75 or higher.
4. Upholds SPU Lifestyle Expectations.
5. A commitment to attend training sessions and regular meetings as outlined on attached pages.

Expectations for all Core Team Site Leaders:

1. Meet with:
 - John Perkins Center Advisor
 - UI Coordinator
 - UI Core meetings (once weekly)
2. Participate in training and support through these campus leadership activities:
 - SLDC Leadership Kickoff: Prepare new core for the upcoming year (Spring Quarter).
 - Fall Leadership Conference: Meet John Perkins Center staff and student leaders, train as UI Core team, plan for upcoming year (September 2023, Fall Quarter start).
 - All Ministries Leadership Kick-off: Reevaluate goals, reflect on progress, and participate in team-building activities (first or second weekend of Winter Quarter).



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- John Perkins Center training gatherings focused on areas of community development, justice and reconciliation.
- SLDC leadership & development in-services (1 per quarter) in the 2023-2024 academic year.
- Leadership Celebration: end of the year celebration with all student leadership (Spring quarter, May 2024).

UI Core Team Positions:

- UI Site Leaders (6+ positions available)

UI Site Leaders Key Responsibilities (scholarship compensated positions)

Site leaders are liaisons between our local organizational partners and the Urban Involvement ministry. They support, train and encourage a group of SPU student volunteers in serving and building relationships with their partner agency. The need is for 6+ site leaders.

Leaders will:

1. Maintain regular contact with our site partner organization.
2. Recruit, encourage and support SPU student volunteers.
3. Coordinate, and provide transportation for SPU student volunteers.
4. Track SPU student volunteers and process appropriate paperwork (sign-in & waiver forms).
5. Meet with SPU student volunteers to train and debrief on behalf of our site partner organization and to promote team unity through support, prayer and educational opportunities.
6. Serve regularly at their volunteer sites.
7. Participate in UI core meeting, training, team building and recruitment activities.
8. This role will require 5-10 hours a week.



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Possible Site Team Leader Positions

Partnerships with all organizations is not guaranteed in this season and you may need to remain flexible and stay open to which site you may be identified for as site leader.

- **Bridge Care Center:** Drop-in service center for people experiencing homelessness in Ballard.
- **World Relief:** Support recently arrived refugee families/individuals in their transitions to the US.
- **Empowering Youth and Families Outreach:** Tutoring & academic enrichment with elementary/middle school students in south Seattle.
- **Neighborhood House:** Youth empowerment projects & tutoring with refugee/immigrant students in White Center.
- **Pike Place or Denny Park Community Dinners:** Serve & share a meal with Seattle's community experiencing homelessness at Community Dinners.
- **Emerald City Commons, Urban Impact:** Youth empowerment projects & tutoring at Urban Impact's mixed income housing development.
- **Open to New Site:** There may be the potential for a new or revisiting site partnership, if you are open to serving with a new site.

Descriptions of these programs and site partners may be found online at www.spu.edu/ui

UI Office Team Leader Key Responsibilities

UI Office Team serves the UI Site Leaders, partner programs and the SPU community by providing administrative, organizational, promotional, and prayer support throughout the year. The core helps develop and promote UI's events for the SPU community.



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Specific responsibilities:

1. Work with UI Coordinators and other core members to organize, recruit and facilitate UI programs and promotion.
2. Participate in UI core meeting, training, team building and recruitment activities.
3. Serve regularly as a volunteer with UI team or.

Experience: Experience with Microsoft Office programs required. Preferred experience with design programs such as Adobe Photoshop or Illustrator.

COMPENSATION: This is a scholarship position. \$1,500.00 for the year

Applicants are encouraged to review more about the Perkins Center programs online at: <http://spu.edu/depts/perkins/>

For further information about the UI Core Team student leader roles, please contact: perkinscenter@spu.edu

Please submit applications on Formstack no later than Friday, April 7, 2023.

If selected as a candidate, you will be asked to interview between April 7 through April 13.