

Seattle Pacific University Graduate Application



"Seattle Pacific University seeks to be a premier Christian university fully committed to engaging the culture and changing the world by graduating people of competence and character, becoming people of wisdom, and modeling grace-filled community."

Seattle Pacific University Mission Statement



Engaging the culture, changing the world®

Seattle Pacific
UNIVERSITY

SPU Graduate Application Checklist

IN ORDER TO COMPLETE YOUR GRADUATE APPLICATION, PLEASE INCLUDE THE FOLLOWING:

- ☐ Application
- ☐ \$50 application fee (\$75 application fee for the Clinical Psychology and Organizational Psychology Ph.D. programs)
- ☐ Personal statement
- ☐ Résumé
- ☐ Official college transcript(s)
- ☐ Confidential financial statement (international students only)
- ☐ TOEFL scores (international students only)

IN ADDITION, PLEASE INCLUDE THE FOLLOWING MATERIALS FOR THE PROGRAMS NOTED BELOW:

COLLEGE OF ARTS AND SCIENCES

TESOL, M.A.

- ☐ Professional or academic recommendation letter (1)
- ☐ Personal recommendation letter (1)
- ☐ GRE or MAT test scores

Creative Writing, M.F.A.

- ☐ Recommendation letters related to writing ability (2)
- ☐ Academic recommendation letter (1)
- ☐ Manuscript (10 pages of poetry or 25–30 pages of prose, depending on intended focus) (3 copies)

SCHOOL OF BUSINESS AND ECONOMICS

M.B.A.

- ☐ Professional recommendation letters (2)
- ☐ GMAT test scores

ISM

- ☐ Professional recommendation letters (2)
- ☐ GMAT or GRE test scores

SCHOOL OF HEALTH SCIENCES

M.S.N. and Nurse Educator Certificate

- ☐ Professional recommendation letters (2)
- ☐ Personal or academic recommendation letter (1)
- ☐ GRE test scores
- ☐ Current Washington State RN License Verification
- ☐ Proof of undergraduate statistics course

Nurse Practitioner Certificate

In addition to the materials listed above, the following is required:

- ☐ Documentation of active nursing practice within the last two years

SCHOOL OF PSYCHOLOGY, FAMILY, AND COMMUNITY

Clinical Psychology, Ph.D.

Organizational Psychology, M.A. or Ph.D.

Marriage and Family Therapy, M.S.

- ☐ Professional recommendation letter (1)
(from a person who is in a related field)
- ☐ Personal recommendation letter (1)
- ☐ Academic recommendation letter (1)
- ☐ GRE or MAT test scores

Medical Family Therapy Certificate

(if not currently enrolled in MFT at SPU)

- ☐ Professional recommendation letters (2)

SCHOOL OF EDUCATION

General Requirements for All Programs

- ☐ Supervisor recommendation letter (1)
- ☐ Professional or academic recommendation letter (1)
- ☐ GRE or MAT test scores

In addition to the general requirements for all programs, the following items are required for each individual program:

School Counseling

- ☐ OSPI Character and Fitness Supplement
- ☐ SPU Personal Fitness Policy

Master of Arts in Teaching, M.A.T.; Alternative Routes to Certification, ARC

- ☐ SPU Personal Fitness Policy *(MAT only)*
- ☐ OSPI Character and Fitness Supplement
- ☐ Copy of most current teaching certificate
(front and back)
- ☐ WEST-B official test scores
- ☐ WEST-E official test scores (Praxis II)

Doctor of Education

- ☐ Academic recommendation letters *(2 additional)*

SPU Graduate Application

APPLICATION INFORMATION

To help us get an accurate picture of your academic and personal qualifications, please respond clearly and completely to each of the questions in this application.

An admission decision cannot be made until all required admission materials are submitted for the program to which you are applying. A complete application includes recommendations, official transcripts, test scores, a personal statement, and a résumé. For the checklist related to your program, see the previous page.

1. PLEASE CHECK YOUR PROGRAM OF INTEREST

College of Arts and Sciences

- ☐ Creative Writing (M.F.A.) — *choose specialization*
- ☐ Creative Nonfiction
- ☐ Poetry
- ☐ Fiction
- ☐ TESOL (M.A.)

School of Health Sciences

- ☐ M.S.N. — *choose specialization*
- ☐ Nurse Practitioner - Family
- ☐ Nurse Practitioner - Adult/Gerontology
- ☐ Clinical Nurse Specialist
- ☐ Nurse Educator
- ☐ Administration
- ☐ Informatics
- ☐ Nursing Practitioner Certificate (Post Master's)
- ☐ R.N. to M.S.N.

School of Psychology, Family, and Community

- ☐ Clinical Psychology (Ph.D.)
- ☐ Marriage and Family Therapy (M.S.)
- ☐ Medical Family Therapy Certificate (Post Master's)
- ☐ Organizational Psychology (M.A.)
- ☐ Organizational Psychology (Ph.D.)

School of Education

- ☐ ARC Certificate — *choose specialization*
- ☐ Elementary/Middle
- ☐ Secondary
- ☐ Curriculum and Instruction (M.Ed.) — *choose specialization*
- ☐ Reading and Language Arts
- ☐ Teaching and Learning
- ☐ Teaching and Learning (Online)
- ☐ Doctor of Education (Ed.D.)
- ☐ Educational Leadership (M.Ed.)
- ☐ Master of Arts in Teaching (M.A.T.) — *choose specialization*
- ☐ Elementary/Middle
- ☐ Secondary
- ☐ Principal's Certification (Post Master's)
- ☐ School Counseling (M.Ed.)
- ☐ School Counseling (ESA Certificate)
- ☐ Superintendent's Certification (Post Master's)

School of Business and Economics

- ☐ Business Administration (M.B.A.)
- ☐ Information Systems Management (M.S.-ISM)

2. GENERAL INFORMATION

Please select an entry quarter and year:

- ☐ Autumn ☐ Winter ☐ Spring ☐ Summer
- ☐ 2007 ☐ 2008 ☐ 2009 ☐ 2010

Have you ever received information from SPU? ☐ Yes ☐ No

Have you ever applied for admission to SPU? ☐ Yes ☐ No

Have you ever attended SPU? ☐ Yes ☐ No

If yes, when did you last attend? _____

If currently attending, which program? _____

Are you employed by SPU? (*required*) ☐ Yes ☐ No

How did you hear about Seattle Pacific University and the program to which you are applying?

- ☐ Friend/relative ☐ Poster ☐ Web search
- ☐ Postcard ☐ Email ☐ Radio
- ☐ Campus newspaper ☐ Newspaper ☐ Other _____
- ☐ Magazine ☐ Internet ad

3. PERSONAL INFORMATION

Applicant Name

Prefix _____ First _____ Middle _____ Last _____

Preferred First _____ Former Name _____

Permanent Address

Address _____

City _____

State/Province _____ Zip/Postal Code _____ Country (if other than U.S.) _____

Mailing Address

Mailing Address (if different from permanent address) _____

City _____

State/Province _____ Zip/Postal Code _____ Country (if other than U.S.) _____

Contact Information

Daytime Telephone No. (_____) _____

Evening Telephone No. (_____) _____

Cell Phone No. (_____) _____

Email Address _____

4. Citizenship

Social Security Number _____ - _____ - _____ Date of Birth _____
month/day/year

Are you a U.S. citizen? ☐ Yes ☐ No Country of Citizenship _____ Current Visa Type _____

Are you a permanent resident? ☐ Yes ☐ No If yes, please indicate resident alien number **A** - _____

Please Note: Those who are not citizens or permanent residents of the United States must provide an official confidential statement of financial support covering each year of intended enrollment.

Country of Birth _____

5. Additional Information (optional)

Marital Status (optional): ☐ Married ☐ Single

Gender: ☐ Female ☐ Male

Ethnicity _____

Is English your first language? ☐ Yes ☐ No

What is your church/religious affiliation? _____

6. EDUCATIONAL HISTORY

Official transcripts from all colleges and universities attended are required for admission. Request that your transcripts be sent to:

The Graduate Center
Seattle Pacific University
3307 Third Avenue West, Suite 111
Seattle, Washington 98119-1922

Degree, certificates or additional college-level coursework completed. Begin with the most recent attendance.

DEGREE, CERTIFICATE, OR SUBJECT	GRANTING INSTITUTION	LOCATION	DATE EARNED	QUARTER OR SEMESTER SYSTEM?
(e.g., B.A., M.A., C.P.A., etc.)				
_____	_____	_____	_____	☐ Quarter ☐ Semester
_____	_____	_____	_____	☐ Quarter ☐ Semester
_____	_____	_____	_____	☐ Quarter ☐ Semester
_____	_____	_____	_____	☐ Quarter ☐ Semester
_____	_____	_____	_____	☐ Quarter ☐ Semester
_____	_____	_____	_____	☐ Quarter ☐ Semester

Was your baccalaureate degree earned at an institution where English was the primary language of instruction?* ☐ Yes ☐ No

7. TESTS

Test scores are valid for up to five years. Please contact the testing agency and request test scores be sent directly to:

The Graduate Center
 Seattle Pacific University
 3307 Third Avenue West, Suite 111
 Seattle, Washington 98119-1922

		ACCEPTED			REQUIRED				
ACCEPTED SPU GRADUATE PROGRAM TESTS*		GRE	OR	MAT	OR	GMAT	WEST-B	AND	WEST-E
College of Arts and Sciences	MFA (Creative Writing)	(does not require test scores)							
	TESOL	✓		✓					
School of Business and Economics	M.B.A.					✓			
	ISM	✓				✓			
School of Education	All programs	✓		✓					
	ARC	✓		✓			✓		✓
	Master of Arts in Teaching	✓		✓			✓		✓
School of Health Sciences	All programs	✓							
School of Psychology, Family, and Community	All programs	✓							
	MFT	✓		✓					
	MDFT	(does not require test scores)							
	ORG	✓		✓					

TEST INFORMATION

If you have received your test results, please indicate your scores. (Please give the scores from the most recent exam only.) Please indicate the date you completed the test, or the date you anticipate taking the test.

☐ GRE Verbal _____ Quantitative _____ Analytical _____ Total _____ Anticipated Date _____ Completed Date _____

☐ MAT Total Score _____ Anticipated Date _____ Completed Date _____

☐ GMAT Verbal _____ Quantitative _____ Writing _____ Total _____ Anticipated Date _____ Completed Date _____

☐ TOEFL* TOEFL score _____ Anticipated Date _____ Completed Date _____
 Test Type: ☐ Electronic ☐ Paper

☐ WEST-B Passing Mathematics score _____ Passing Reading score _____ Passing Writing score _____ Total _____ Anticipated Date _____ Completed Date _____

☐ WEST-E (Praxis II) Subject _____ Qualifying score _____ Anticipated Date _____ Completed Date _____

☐ Other Test Name and Scores _____

*International applicants whose primary language is not English must submit TOEFL scores.

8. EMPLOYMENT HISTORY

Please list your two most recent places of employment (list most recent first). *Note: The School of Business and Economics requires the equivalent of a minimum of one year's full-time continuous work experience (at least two years preferred).*

Company/Institution _____
Institution Name Address

Job Title or Duties _____ Dates of Employment _____
Date Started (month/year) End Date (month/year)

Company/Institution _____
Institution Name Address

Job Title or Duties _____ Dates of Employment _____
Date Started (month/year) End Date (month/year)

9. RÉSUMÉ

Please attach a copy of your current résumé.

Note to Health Science Applicants: Please identify clinical or business practice experience on your résumé.

10. RECOMMENDATIONS

Note: The MFA in Creative Writing program and The School of Education non-doctoral degree programs do not require a specific form to be completed by the person giving a recommendation. For all other programs please contact the Graduate Center for specific recommendation forms.

Please send letters of recommendation to:
The Graduate Center
Seattle Pacific University
3307 Third Avenue West, Suite 111
Seattle, Washington 98119-1922

11. PERSONAL STATEMENT

Applicants must present a typed personal statement. Please read and complete specific program requirements detailed below:

COLLEGE OF ARTS AND SCIENCES

Teaching English to Speakers of Other Languages — TESOL (M.A.)

In a typed narrative (not exceeding two pages), provide responses to the following questions. The quality of your essay is a consideration in the admission decision.

- Describe your career objectives for the next 5–10 years.
- Specifically, identify the ways in which you expect SPU's MA-TESOL program will help you to achieve these goals.
- SPU is a university committed to Christian faith and values. The development of ethical sensitivity is an integral part of the school's mission. Describe how your personal faith/philosophy of life has influenced your career goals. Explain the ways in which you expect to further develop your faith/philosophy of life as a result of studying in SPU's MA-TESOL program.

Creative Writing (MFA)

Submit an essay discussing your development as a writer and as a person of faith. Your completed essay should be approximately 3–4 pages in length, double-spaced. The quality of your presentation in response to these questions is a consideration in the admission decision.

SCHOOL OF EDUCATION

Please complete the following for certification programs (ARC or M.A.T.) only:

Have you had any criminal convictions in the last seven years? ☐ Yes ☐ No

Have you been convicted of any gross misdemeanor in your profession? ☐ Yes ☐ No

If you answered YES to either of the conviction questions, please provide an explanation.

Doctoral (Ed.D.)

Provide a personal statement describing future professional plans and goals. This should not exceed 300 words and should also include the rationale for pursuing a doctoral degree.

Master of Arts in Teaching (M.A.T.)

Address the following areas relative to your decision to pursue a teaching career: your personal strengths, your knowledge of the subject to be taught, your interest/experience in teaching, your ability to be a positive role model for students, and your leadership skills. Incorporate any previous experience working with adolescents in a school or other setting.

All Other School of Education Programs

Describe your personal and professional goals and how you believe your study at Seattle Pacific University's School of Education can help you attain these goals.

SCHOOL OF HEALTH SCIENCES

Complete the following:

- Are you a registered nurse in Washington state? ☐ Yes ☐ No
Are you a registered nurse in another state? ☐ Yes ☐ No What state? _____
Are you a registered nurse in the U.S. Military? ☐ Yes ☐ No
Have you taken a college-level statistics course? ☐ Yes ☐ No (grade 2.0 minimum)

If yes, where taken: _____ If no, plan to take on: _____
month/year

NP Applicants only: Documentation of active nursing practice within the last two years.

Master of Science in Nursing (M.S.N.) (NP Cert, NE Cert)

Provide a personal statement of professional and leadership goals describing your potential for success in a master's-level, leadership-focused program of study and practice specific to the Seattle Pacific University mission statement and the School of Health Sciences Mission statement.

SPU Mission Statement:

"Seattle Pacific University seeks to be a premier Christian University fully committed to engaging the culture and changing the world by graduating people of competence and character, becoming people of wisdom, and modeling grace-filled community."

SHS Mission Statement:

"The SHS mission is to partner with the community, develop graduates who engage the culture, change the world, and:

- Serve all people with the highest level of professional care;
- Demonstrate competence in a diverse and changing environment;
- Act with wisdom, character, and caring; Demonstrate leadership in all aspects of nursing; and
- Promote optimum health of body, mind, and spirit.

SCHOOL OF PSYCHOLOGY, FAMILY, AND COMMUNITY

Complete the following:

- Have you had any criminal convictions in the last seven years? ☐ Yes ☐ No
Have you been convicted of any gross misdemeanor in your profession? ☐ Yes ☐ No
If you answered YES to either of the conviction questions, please provide an explanation.

Medical Family Therapy applicants only:

1. Are you currently practicing? ☐ Yes ☐ No
2. Are you licensed to practice in Washington state (or any other state)? ☐ Yes ☐ No

Medical Family Therapy Certificate

Please provide a typed explanation of your reasons for seeking this certificate in Medical Family Therapy. Include your plans for using this knowledge after earning your certificate.

Marriage and Family Therapy (MFT)

Applicants must submit a typed personal statement. Present a succinct statement that provides an accurate indication of writing and grammatical skills. Generally, statements should be three to four pages in length. The personal statement should address a) career objectives; b) rationale for seeking the degree and choosing to attend; c) personal interest in marriage and family therapy; d) professional and personal strengths as they apply to the mental health profession; e) related volunteer or work experiences; f) the way in which personal and professional life experiences have converged to motivate application to the MFT graduate program; and g) other insights as deemed appropriate by the applicant.

Clinical Psychology (Ph.D.)

Applicants must submit a typed personal statement. Present a succinct statement that provides an accurate indication of writing and grammatical skills. Generally, statements should be three to four pages in length. Address career objectives, rationale for seeking this degree in clinical psychology, and why you choose to attend SPU. Mention your professional and personal strengths as they apply to the mental health profession, related work experiences, personal values, religious background, or any other insights deemed appropriate by the applicant.

Organizational Psychology (M.A. and Ph.D.)

Applicants must submit a typed personal statement. Present a succinct statement that provides an accurate indication of writing and grammatical skills. Generally, statements should be three to four pages in length. Address career objectives, rationale for seeking this degree in organizational psychology, and why you choose to attend SPU. Mention your professional and personal strengths as they apply to the mental health profession, related work experiences, personal values, religious background, or any other insights deemed appropriate by the applicant.

SCHOOL OF BUSINESS AND ECONOMICS

In separate typed narratives, answer the following questions. The quality of your presentation in response to these questions is a consideration in the admission decision. Your completed three-question essay should not exceed four pages total, double-spaced.

M.B.A. Program

1. Describe your work and non-work (civil, social, church) experiences, if any, in which you have a responsibility for: financial performance; leadership and supervision; planning and policy formation. Indicate which one of these experiences has been most personally gratifying and why.
2. Describe your career objectives for the next 5-10 years. Specifically identify the ways in which you expect SPU's graduate program to assist you in realizing these goals. Explain ways you can contribute to your fellow students as they seek to realize their goals.
3. SPU is a community committed to Christian faith and values. The development of ethical sensitivity is an integral part of the school's mission. Describe how your personal faith/philosophy of life influenced your career goals. In what ways do you expect to further develop your personal faith/philosophy of life as a result of studying in SPU's graduate program?

ISM Program

1. Describe your work and non-work (civil, social, church) experiences, if any, in which you have a responsibility for: planning, development, and management of information systems and technology; leadership and supervision. Indicate which one of these experiences has been most personally gratifying and why.
2. Describe your career objectives for the next 5-10 years. Specifically identify the ways in which you expect SPU's graduate program to assist you in realizing these goals. Explain ways you can contribute to your fellow students as they seek to realize their goals.
3. SPU is a community committed to Christian faith and values. The development of ethical sensitivity is an integral part of the school's mission. Describe how your personal faith/philosophy of life influenced your career goals. In what ways do you expect to further develop your personal faith/philosophy of life as a result of studying in SPU's graduate program?

12. SPU COMMUNITY STANDARDS STATEMENT

Please read and confirm this statement with your signature

Seattle Pacific is an academic, social, and Christian community with expectations which serve as guidelines for membership in the community. These expectations include a standard of personal health, moral integrity, and social conscience derived from the University's Christian commitment.

Acknowledging that not all students share the University's Christian commitments, out of respect for community standards, all graduate students are required to abstain from alcohol, drugs and tobacco, and illegal, immoral, or disruptive activities while on campus or while involved in University-related activities.

I hereby make application for admission to the indicated graduate program at Seattle Pacific University, having completely and truthfully answered the preceding questions. If admitted, I agree to abide by the aforementioned expectations of the University.

By signing below I indicate my awareness that a routine background check may be part of the application process and that deliberate falsification of any admissions information or documents is grounds for non-admission to, or dismissal from, Seattle Pacific University.

Signature

Date