



City of Seattle

Jenny A. Durkan, Mayor

Department of Construction and Inspections

Nathan Torgelson, Director

November 9, 2018

To: Melanie Whitehead, Coordinator of Campus Planning & Development
Seattle Pacific University

From: Gordon Clowers, Seattle Dept. of Construction and Inspections (SDCI)
Ann Sutphin, Seattle Dept. of Transportation (SDOT)
Maureen Sheehan, Seattle Dept. of Neighborhoods (DON)

Re: Follow-up from review of your annual report

Dear Melanie,

I have reviewed your most recent Annual Status Report. Thank you for providing up-to-date information that cites relevant conditions and Master Plan content. I have the following comments and items for follow-up.

1. According to our records, Seattle Pacific University has successfully achieved its 50% employee single-occupant vehicle (SOV) goal only once in the last six survey cycles (2013-2014: 48.7% SOV). In 2017, the achieved SOV rate was 54.1%. SDOT needs to hear from you regarding the specific actions, such as updates in transportation management strategies, you will take to improve the institution's performance going forward.
2. The 2000 MIMP document contains 15 supplemental implementation requirements (page 51) in the TMP section. The annual report should address each of these individually regardless of whether actions have been taken or progress made. Descriptive updates should be provided in responding to each program element and ideally the impact each has had on TMP performance. Currently, the information provided in the report does not cover all the elements in the MIMP document.
3. Seattle City Council originally imposed a condition (#32) on Seattle Pacific University to establish a SOV goal for commuter students in partnership with SDOT (MIMP, page 50). This goal has not yet been set and SDOT would like to move forward on establishing the



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goal and the procedures for surveying to assess the goal, in time for the next survey cycle. Based on Seattle Pacific University's location and compared to similar higher education institutions around Seattle, SDOT's proposes a 40% SOV goal as a reasonable and fair rate for commuter students. We would like to keep this discussion active and request that you contact Ann Sutphin at ann.sutphin@seattle.gov or 206-684-8374 to continue the process to establish a goal for commuter students.

4. According to the 2000 MIMP document, Seattle Pacific University agreed to raise the transit subsidy it provides to employees to 100%. In this year's report, you indicate the transit subsidy for employees is 95%. SDOT requests that you provide more information to explain this discrepancy.

Providing this additional information will help document our cooperative work, and your efforts to improve long-term transportation performance.

I would appreciate it if you can respond back to us with a revised report by Friday December 14th. Feel free to call me if you would like to discuss any of these topics in more detail.

Sincerely,

Gordon Clowers
Sr. Planner, SDCI

cc: Ann Sutphin, SDOT; Maureen Sheehan, DON