



Top Ribbon – Access to other pages & open to the public. Check out new **Consumer Information** (new; required by federal government)

Deans & Department Chairs

Welcome to the Deans and Department Chairs Dashboard!

This site has been designed to place the most frequently used reports at your fingertips.

If you're looking for official Autumn Quarter summary information, visit **SPU Facts**, which provides:

Academic Profile: Faculty headcount and terminal degree information, academic programs, top-10 undergraduate programs, student-to-faculty ratio (national definition), etc.

Enrollment Statistics: Autumn headcounts, diversity and student profiles; incoming new-student profile by average GPA and SAT scores; retention and 6-year graduation rates, etc.

How to use the dashboard – window to greater detail:

Since this is a secured site and open to only deans, department chairs, or their designates, you will be asked to log in after you click on the selected topic. You log into the secured system by entering your user name and password when prompted — the same information you enter when logging onto your campus computer.

Links

- [Office of Academic Affairs](#)
- [Accreditation Self-Study](#)
- [Assessment](#)
- [Center for Scholarship & Faculty Development](#)
- [Institutional Review Board](#)

Resources: More about SPU

- [U-Can](#)
- [College Navigator](#)

Do you have questions?

Unable to find what you're looking for?
Let us know.

[CONTACT US](#)

Links: Quick access to other sites of interest.

Resources: External sites that receive SPU data. **U-Can = private colleges; College Navigator = all US colleges.**

Contact Us: Takes you to a webpage where you enter your name, email and question and IDM will get back to you within 24- 48 hours.

Program Assessment

Degrees Awarded (Annual)

- By major / graduate program
- By minor

Program Review Information (Annual)

- Program review data
- Adjunct faculty report
- Departmental analysis
- Faculty load

While each year selected programs go through the UPEC or GPEC program review process, these four reports allow all chairs to annually review program information.

- 2010 Alumni Survey

Academic Affairs & Information and Data Management

- Assessment & Survey Schedule
- Faculty workload credit rules

Annually, OAA and the deans review & approve the rules and values used in assigning release and load credit values. IDM maintains this information and works with the schools staff to verify this information is accurately reported for each faculty.

Monitor Programs & Students

Autumn Quarter Trends

- Undergrad majors by dept
- Graduate headcount by program

Undergraduate Students (A, W, Sp)

- Major, minors, intended majors

This report allows chairs to review a roster of students in their major/minors – class level, graduation term, email, etc.

In addition, "intended majors" or "undecided" students are listed, providing the chairs with the opportunity to contact and encourage students to consider their major.

Quarterly Program Information (A, W, Sp)

- Student credit hours
- Average class size

Deans and Dept Chair Dashboard: Access to the information within the "boxes" is restricted and requires you to follow the following process:

1. Select a highlighted link – for instance "**Degrees Awarded**"
2. You will now go to the "Confluence" page where you will enter your credentials – Username (e.g. jward) and password (same as when you log on to your campus PC).
3. You only need to enter your credentials once. Now you have access to all the Deans & Dept Chairs reports, as well as the Faculty & Staff dashboard.
4. Your PC will open onto the "Degrees Awarded by Major & Program". See next page as an example.



Degrees Awarded by Major and Program

[Edit](#) [Add](#) [Tools](#)

3 Added by [Timothy Gatlin](#), last edited by [Timothy Gatlin](#) on May 17, 2010 ([view change](#))

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Information and Data Management - Document Delivery System

Degrees Awarded

To get more information or contact IDM, go to the [IDM home page](#).

This data is only available to Deans, Department Chairs and their designates. For definitions of terms, click to the [Metadata Dictionary](#) (excel file).

This data is updated annually.

Degrees Awarded

This report counts earned degrees awarded; students are only counted once unless they earned more than one unique degree in the same year (e.g. BA and BS); this report does not count double majors. See "Degrees Awarded-Majors" for a report that includes double majors.

Degrees Awarded by Major and Graduate Program

This report counts earned degrees by major, therefore students with double majors will be counted twice. Each Academic year consists of Summer through Spring terms. Totals reflect additional degrees which have been posted since the official fall census date.

Degrees Awarded by Minor

This report counts minors when degrees have been awarded; students with more than one minor will be counted twice.

Name	Size	Creator	Creation Date	Comment	
Degrees Awarded.pdf	43 kB	Timothy Gatlin	Mar 05, 2010 11:12	Latest Year: 2008-2009	Properties Remove View
Degrees Awarded by Major and Grad P...	85 kB	Timothy Gatlin	Mar 05, 2010 11:12	Latest Year: 2008-2009	Properties Remove View
Degrees Awarded by Minor.pdf	53 kB	Timothy Gatlin	Mar 05, 2010 11:12	Latest Year: 2008-2009	Properties Remove View

Above the line:
Summary of the reports available under this topic. Some explanation about the reports

Left Column:
This is a list of all the reports to which you have access – those available to Faculty & Staff and Deans & Dept. Chairs.
You may access reports by:

- Clicking on the title of the report listed on the left
- OR use the back arrow (upper left corner of webpage) to return to the D&D dashboard
- OR use the back arrow and then select Faculty & Staff – upper right hand box on D&D webpage

Below the line: Reports are posted.
By mid-fall quarter 2010 the reports on this page will be updated with 2009-10 degree information.