

# A.U.S.B.E.

*Associated Undergraduate Students of Business and Economics*

## **OFFICER CANDIDACY APPLICATION 2010-2011**

### **CONTACT INFORMATION:**

NAME \_\_\_\_\_

ADDRESS \_\_\_\_\_

PHONE \_\_\_\_\_ EMAIL \_\_\_\_\_

POSITION \_\_\_\_\_

**CANDIDACY ELIGIBILITY:** To be eligible for an office of AUSBE, a candidate must:

1. Be acknowledged by the School of Business and Economics as a student accepted into the major within its curriculum.
2. Be able to serve the full term of office.
3. Have a cumulative GPA of 3.0 above.

**STATEMENT:** Attach a typewritten statement answering the following questions:

1. Why are you campaigning for this position? (150-200 words)
2. What unique skills and talent would you bring to this position? (200-300 words)
3. Describe at least three specific goals you would like to accomplish through AUSBE during your term. (300-500 words)
4. Why is integration of faith and business important to you? (200 -300 words)

By submitting this application, I declare I meet all candidacy requirements. I permit the current officers of AUSBE to publish my written application and statements, with the exception of information protected by the Family Educational and Protection Act (FERP A).

SIGNED \_\_\_\_\_ DATE: \_\_\_\_\_

STUDENT ID \_\_\_\_\_

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## **OFFICER CANDIDACY ROLES 2010-2011**

### **President:**

- Presides over all AUSBE meetings and functions, providing leadership and mission
- Main representative of AUSBE with other institutions
  - Maintains working relationships with ASSP
  - Represents SBE students at quarterly executive council meetings
  - Participate in Faculty Undergraduate Committee meetings and discussions
- Performs and delegates additional duties as necessary to fulfill AUSBE objectives
- Coordinates with Faculty Advisor to assure adherence to SBE policy and constitution

### **Vice President**

- Assists President in all administrative roles during AUSBE functions and meetings
- Presides over all AUSBE meetings/functions at which the President is absent
- Coordinates AUSBE meetings between officers
- Maintains AUSBE's activity calendar
- Assists in scheduling speakers and guests of AUSBE

### **VP of Finance:**

- Records and Maintains all AUSBE financial transactions
- Provides financial statements for review at officer meetings as necessary
- Prepares and presents an annual budget to ASSP Finance Board for approval
- Performs additional duties as necessary to fulfill AUSBE objectives

### **VP of Marketing:**

- Prepares and distributes all AUSBE marketing materials
- Manages and maintains the AUSBE bulletin board in McKenna
- Prepares quarterly newsletters and other campus publications
- Communicates with campus information sources as necessary
- Performs additional duties as necessary to fulfill AUSBE objectives

### **VP of Information Systems:**

- Manages AUSBE Facebook and email list, and all other social networking mediums
- Develops and Maintains AUSBE website and all associated link references
- Coordinates necessary media requirements for any meeting or event
- Works closely with Marketing VP to raise awareness of AUSBE events amongst students
- Develops new strategies to better inform SBE students of AUSBE events