



Wesleyan Small Group Leader Job Description 2021–22

Wesleyan Small Group (WSG) Leaders meet weekly with a small group of UFDN 1000 students to ask and answer the question, "How goes it with your soul?" Leaders are mentored by a seminarian, and receive ongoing leadership training through a free* one-credit class (THEO 3780/4780). This position is a year-long commitment of up to 4-5 hours per week, and leaders are paid approximately \$300 per quarter.

**Free overload credit (if taking 19 or more credits).*

Leader Responsibilities

1. Attend a pre-quarter Orientation, once per quarter
2. Register for and attend the weekly Leader Training class each quarter*
 - THEO 3780 (new leaders) - *Autumn Quarter, Wednesdays, 5:30 - 6:30 pm*
 - THEO 4780 (returning leaders) - *Autumn Quarter, Wednesdays, 7:00 – 8:00 pm*
3. Lead your Wesleyan Small Group:
 - Ask and discuss the question, "How goes it with your soul?"
 - Cultivate a safe and sacred space for all group members
 - Establish WSG Ground Rules and hold the group accountable to them
4. Track group attendance weekly via Canvas (by 3pm on Fridays)
5. Attend weekly mentor group meeting (*TBD, scheduled with mentor*)
6. Schedule 2 one-on-ones with mentor per quarter (**1st one** by week 5, **2nd one** by week 9)
7. Complete feedback surveys
8. Complete and submit Banner timesheets
9. Be attentive to email communication
10. Maintain minimum 2.75 GPA

**THEO 3780/4780 meets weekly as a class Autumn Quarter. In Winter and Spring Quarters, leaders register for THEO 4780 for the credit, although the class does not meet.*

Small Group Times for 2021-2022

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| - Tuesdays 9:00 am – 10:00 am | - Thursdays 3:10 pm – 4:10 pm |
| - Tuesdays 1:30 pm – 2:30 pm | - Fridays 9:30 am – 10:30 am |
| - Tuesdays 3:10 pm – 4:10 pm | - Fridays 12:30 pm – 1:30 pm |
| - Thursdays 9:00 am – 10:00 am | - Fridays 2:30 pm - 3:30 pm |
| - Thursdays 1:30 pm – 2:30 pm | |

Application Information

Applications can be accessed through our website at spu.edu/soulcare. After the completion of the application, the Program Coordinator will contact you regarding next steps. Interviews will be conducted April 14 - 22, 2021.

Note on COVID-19 and small groups. Depending on circumstances related to the pandemic, WSGs may be conducted in person or remotely. Decisions on format will be made in concert with university decisions.