

CAMERON COMMUNICATOR

Seattle, WA

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QUALIFICATIONS

- Outgoing creative mentality with passion for critical problem solving gained through serving on marketing and advising teams for 2+ years
- 3+ years of customer service experience in various settings both on campus and in the community
- Cross cultural awareness gained through a study abroad experience
- 20+ months administrative experience gained in variety of office settings
- Fluent in various Adobe Creative Cloud applications, Canva, Outlook, and social media

EDUCATION

Bachelor of Arts in Communication Studies, Creative Non-Fiction Minor

Seattle Pacific University (SPU) Seattle, WA

Anticipated Graduation: June 2021

- 3.67 GPA

- *Study Abroad*: Scotland and Ireland

September 2019

Received 10 class credits

RELATED EXPERIENCE

Peer Career Advisor (PCA), SPU Career Center, Seattle, WA

September 2018– Present

- Designed and updated PCA blog centered around career development tools for undergraduate students while expanding audience within the student body
- Coached students on a 1:1 basis on how to edit resumes and cover letters, choose a major and find internships
- Professionally contacted external organizations regarding internship opportunities for students
- Handled student and customer inquiries, composed professional emails, scheduled appointments for 6 staff and counselors in Outlook

Marketing Intern, Curian Capital, Denver, CO

Summer 2018

- Commended for efficient and timely completion of projects by direct supervisor
- Quickly learned and utilized proprietary software to edit, update, and finalize marketing materials
- Revised and enhanced 10+ PowerPoint presentations utilized for training financial advisors
- Assisted regional business consultant with planning and coordinating a promotional event attended by approximately 40 clients

Teacher Assistant, SPU, 1000 Level Course, Seattle, WA

Winter 2018

- Requested to return after receiving excellent feedback from professor and students after one quarter
- Evaluated students' papers and offered constructive criticism resulting in improved performance
- Attended class and participated in discussion to help facilitate a comfortable class environment

CUSTOMER SERVICE EXPERIENCE

Sales Associate, Nordstrom Flagship Store, Seattle, WA

Summer 2018

- Greeted customers in welcoming manner before assisting with clothing selection and sizing
- Organized and maintained sales floor during business hours to improve customer experience
- Praised for excellent customer service in online reviews, resulting in repeat customers
- Handled stressful situations with poise, professionalism and a smile

Bookseller, Barnes & Noble, Seattle, WA

Winter 2017

- Re-shelved books and maintained store cleanliness to benefit the sales environment
- Provided friendly and efficient customer service while performing cashiering responsibilities
- Worked part-time as a barista in the cafe, managed rotation of food items and prepared beverages