Hayden Historian

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QUALIFICATIONS

- 6+ months experience with museum operations which includes research, education, and archiving
- Strong research skills developed through coursework and volunteer work
- Ability to lead and support groups and individuals gained through group work throughout coursework and volunteer jobs with both small and large teams
- Easily adapts to and manage new environments and situations gained through extensive international travel both alone and in groups
- Certified in Microsoft Word and Excel, further skills in Access and QuarkXpress

EDUCATION

Bachelor of Arts in History

Seattle Pacific University, Seattle, WA June 2019

RELATED EXPERIENCE

Research Volunteer / Log House Museum, Southwest Seattle Historical Society

September 2018- December 2018, Seattle, WA

- Organized, researched and compiled collections of historical documents for public availability
- Traveled to research facilities throughout Washington D.C. and conducted professional level research to be used for general information by the museum for the guests

Volunteer / MOHAI, Museum of History & Industry

June 2018- August 2018, Seattle, WA

- Handled and organized numerous historical documents to ensure that they are easily found by the next individual who seeks them
- Researched and documented a complete glass plate negative photo collection with 1000+ pieces
- Utilized different media interfaces and mediums to research assigned topics and project

ADDITIONAL EXPERIENCE

Substitute Teaching Assistant / Seattle Public Schools

January 2015- Present, Seattle, WA

- Followed developmental plans and led classroom activities for up to 30 students
- Supervised and mentored 3 individual students to help them prepare for college applications within the next few years

Classroom Volunteer / Big Brothers Big Sisters

September 2014- December 2014, Seattle, WA

- Mentored 5+ students with special needs and severe learning disabilities
- Conducted educational and developmental classroom activities for these students

LEADERSHIP EXPERIENCE

Events Coordinator / Hindsight (SPU History Club)

September 2015- June 2016, Seattle, WA

Planned history focused events including 4 speaker presentations, and 2 forums with a faculty led team of 6 volunteers to ensure events were well managed