**Finlay First-Year**

**Seattle, WA • (206) 999-5555 •** [**firstyearf@spu.edu**](mailto:firstyearf@spu.edu) **• linkedin.com/in/finfirst-year/**

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Qualifications**

* Friendly and articulate, customer service and cashier experience.
* Coachable, hard-working, reliable, flexible and supportive of team.
* Computer skills: Photoshop, Publisher, HTML coding, CSS, and Dreamweaver.
* Foreign Languages: Spanish (4 years in AP classes), Latin (basic).

**Education**

**Bachelor of Arts** *Anticipated Graduation June 20XX*

*Seattle Pacific University, Seattle, WA*

President’s Scholar Award Philip W. Eaton Scholarship

**H.S. Diploma** *June 20XX*

*Roosevelt High School, Seattle, WA*

GPA: 3.65 Honors and AP Classes

Engineering Club Varsity Volleyball – Coach’s Award, MVP in 20XX and 20XX

National Thespian Society Member Junior Classical League

**Experience**

**Childcare Provider** *August 20XX-June 20XX*

*Private Homes, Seattle, WA*

* Developed marketing campaign to secure new clients.
* Managed appointments, transportation, payments, and communications with 5-10 clients at a time using personal organizational system.
* Trusted with the safety and care of children ages 1-10; certified American Red Cross First Aid.
* Responsible for transportation, preparing meals, creating fun activities and assisting with school work.

**Customer Service Provider/Cashier** *Summers 20XX, 20XX*

*Woodland Park Zoo, Seattle, WA*

* Provided service with a smile to customers; accurately handled money transactions.
* Worked with a team to produce high-quality food service.
* Maintained sanitary work environment, stocked supplies and performed closing duties.

**Senior Girl Scout***September 20XX-June 20XX*

*Totem Council, Seattle, WA*

* Earned over 30 achievement badges, including Customer Loyalty, Entrepreneur, Social Innovator, and Business Etiquette
* Received the Girls Scouts Silver Award for organizing and coordinating a p-patch renewal, volunteering 50+ hours of service and rallying 12 individuals to donate time and resources
* Volunteer service projects included: making baby blankets and collecting donations for single mothers, giving therapeutic horse-back rides to disabled kids, and removing invasive plants at public parks.
* Exceptional cookie seller: Sold over 800 boxes 4 years in a row.

**Select Athlete** *January 20XX-June 20XX*

*Cascade and Spaceneedle Volleyball Clubs, Seattle, WA*

* Performed in high-level athletic competitions, achieving individual and team recognition.
* Managed demanding schedule of up to 8 hours of practice and 18 hours of tournament play weekly.