

## Time Management Priorities

Things I NEED to do this quarter: (class, study, job, sleep, eat, church)	Prioitize 1-10	# of hours / week	K - keep E - eliminate A - adjust
Things I WANT to do this quarter: (clubs, exercise, date, work, play...)	Prioitize 1-10	# of hours / week	K - keep E - eliminate A - adjust

Remember that there are 168 hours in a week.