

# STUDENT FINANCIAL SERVICES

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## 2018 - 2019 SPOUSE INCOME AND NON-TAX FILER STATUS FORM

STUDENT NAME: \_\_\_\_\_ SPU ID: \_\_\_\_\_

Note: FAFSA applicants must submit tax information from **two** years prior—in this case, **2016**.

### **SECTION ONE: Verification of Nonfiling** (submit a Verification of Non-filing Letter)

You indicated on your FAFSA that you did not file a 2016 tax return. You must provide a verification of non-filing Letter from the IRS. You can request one at [www.irs.gov](http://www.irs.gov), click "Get Your Tax Transcript" from the Tools menu. Click "Get Transcript ONLINE" and follow the prompts to request a Verification of Non-filing Letter and receive a PDF. You will need to register with the IRS to use this online service. You may also submit Form 4506-T to the IRS and select option #7. The IRS will mail a verification of Non-filing Letter within 10 business days from when the IRS receives the form. **When submitting the transcript please include your spouse's name and SPU ID number!**

**\*\*\*ATTACH THE VERIFICATION OF NON-FILING LETTER TO THIS FORM\*\*\***

### **SECTION TWO: Wages (W-2)** (check the appropriate box below)

Check here if you did not work and had no income earned from work during **2016**.

OR

Check here if you did work and earned W-2 income from work during **2016**.

**Please complete the table below using information found on your 2016 federal tax return and W-2 forms.**

**\*\*\*ATTACH COPIES OF YOUR W-2s TO THIS FORM\*\*\***

Employee Name (ex: Talon T. Falcon)	W-2 Box 1 Amount	W-2 Boxes 12a-12d (only codes D, E, F, G, H, & S) Total Amount	W-2 Box 14 Housing or Living Allowance Total Amount
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$

If additional space is needed to report W-2 earnings, please use the reverse side of this form.

If you did not receive a W-2, but did work in **2016** please provide source of income and amount:

Source: \_\_\_\_\_ Amount: \$ \_\_\_\_\_

### **SECTION THREE: Business and Farm Income** (Reported on U.S. Income Tax Return Form 1040 only)

Check here if you reported income on Line 12 of my **2016** U.S. Income Tax Return Form 1040:

Name of Business Owner: \_\_\_\_\_ Amount of Income Reported: \$ \_\_\_\_\_

Check here if you reported income on Line 18 of my **2016** U.S. Income Tax Return Form 1040:

Name of Farm Owner: \_\_\_\_\_ Amount of Income Reported: \$ \_\_\_\_\_

**By signing this verification statement, I attest that all information reported on this form is true and complete to the best of my knowledge. If asked, I agree to submit documentation supporting the information provided on this form.**

**WARNING: If you purposely give false or misleading information on this worksheet, you may be fined, sentenced to prison, or both**

Student Signature

Date

Phone

Email